

UBS New Account Worksheet

The objective of this worksheet is to help you collect all the information you need before you start to make the switch to UBS. Keep track of what's completed and what has not been completed below.

Your new UBS Resource Management Account (RMA) or UBS Business Services Account BSA information:

Account number				
		(found on botton	- _ (found on bottom of your checks)	
-		·	_ (found on bottom of your checks)	
Credit card number				
Debit card number				
Notify all parties that and routing number t		its of your new UBS account. \ s may also require a voided che	ou will need your UBS account numbe eck. In addition, ensure you make a list	
Type of payment	Company/Payer	Date notified	Date of first payment to your new RMA Account	
Direct deposit #1				
Direct deposit #2				
Automatic deposit #	‡ 1			
Automatic deposit #	‡2			
Automatic debit #1				
Automatic debit #2				
Automatic debit #3				
Automatic debit #4				
Automatic debit #5				
Automatic debit #6				
Automatic debit #7				
Automatic debit #8				
Automatic debit #9				
Automatic debit #10)			

Switch recurring automatic payments to come from your new UBS account:

Notify your service providers of your new account, credit card or debit card information. Schedule recurring payments and ensure your account is properly funded before payments commence from your new RMA. (For example: Mortgage, utilities, insurance, etc.) You may need your UBS account number and routing number to do this.

Company/Payee	Data notified	check, debit/credit card, online payment, etc.,)	Date of first debit from your new RMA Account
		·	

Close your old account(s):

- Before closing your old account(s), please confirm that all checks and transactions have cleared. Remember to keep a copy of all documents, letters and forms for your personal records
 - Print out and complete the Account Closing form to send to your bank
 - Destroy any unused checks, ATM/debit and credit cards, and associated paperwork such as deposit slips, etc., with the account you are closing

All references to the UBS Resource Management Account (RMA) also apply to the Business Services Account BSA and the International Resource Management Account (IRMA).

The RMA, Business Services Account BSA and IRMA are brokerage accounts with UBS Financial Services Inc., a registered broker-dealer and a Member of the Securities Investor Protection Corporation (SIPC), which protects securities customers of its members up to \$500,000 (including \$250,000 for claims for cash). Explanatory brochure is available upon request or at *sipc.org*. The RMA account provides access to banking services and products through arrangements with affiliated banks and other third-party banks, and provides access to insurance and annuity products issued by unaffiliated third-party insurance companies through insurance agency subsidiaries of UBS Financial Services Inc. UBS Financial Services Inc. and/or its Financial Advisors may receive compensation in connection with deposit products.

Investment, insurance and annuity products: Not FDIC insured • No bank guarantee • May lose value UBS Financial Services is a subsidiary of UBS AG. Member FINRA. Member SIPC.

© UBS 2021. The key symbol, UBS, RMA, Resource Management Account, Business Services Account BSA, IRMA, and International Resource Management Account are among the registered and unregistered trademarks of UBS. Other marks are trademarks of the respective owners. All rights reserved.

ubs.com/fs 2020-333350