Contractual terms

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General Terms and Conditions

These general terms and conditions contain the fundamental principles that govern the business relationship between the client and UBS Switzerland AG ("UBS") in the absence of any other special agreements.

1. **Interest, charges, commission, expenses and taxes**

   Interest, charges (incl. negative interest), commission, expenses and taxes, which have been agreed upon or are standard, shall be credited or debited to the client immediately, monthly, quarterly, every six months or annually at the discretion of UBS. The current interest rates, charges and commissions can be found in the relevant published fee schedules/product fact sheets. Changes may occur at any time due to changes in market conditions or costs, respectively, by adjusting the fee schedules/product fact sheets, and will be communicated by appropriate means. Upon notification, the client may, in case of objection, terminate the service affected by the change with immediate effect.

2. **Accounts in foreign currencies**

   UBS shall hold assets corresponding to the client’s credit balances in foreign currency in the same currency within or outside the area of the currency concerned. The client shall bear proportionately to his share all economic and legal consequences of any measures taken by the relevant authorities (e.g. prohibition of payment or transfer) which may affect any of UBS’s invested assets in the country of the respective currency, area of the currency or investment concerned. UBS’s obligations arising from accounts in foreign currencies shall be discharged at the place of business of the office at which the account is held by establishing a credit balance for the client at a UBS branch, a correspondent bank or a bank named by the client in the country of the currency concerned.

3. **Crediting and debiting amounts in foreign currencies**

   Amounts in foreign currencies shall be credited or debited in Swiss francs unless the client holds an account in the currency concerned or has issued instructions to the contrary in due time. If the client holds neither a Swiss francs account nor an account in the respective foreign currency, UBS may at its own discretion, credit or debit the amounts concerned to any foreign currency account held by the client.

4. **Bills of exchange, checks and similar instruments**

   If UBS has credited bills of exchange, checks and similar instruments to the client, it shall be entitled to recredit the applicable amounts to the client in as much as the collection of funds subsequently fails. The same shall apply to paid checks that are subsequently deemed lost, counterfeit or deficient. Notwithstanding the foregoing, all payment claims which arise from such instruments shall remain with UBS.

5. **Lien and set-off**

   UBS has a lien on all assets it holds in its own custody or elsewhere on behalf of the client, as well as on all claims the client has against UBS. UBS has the right to set off any claims the client may have against UBS against any claims accruing to UBS from its business relationship with the client, irrespective of the due date and currency of such claims. The foregoing shall also apply to any loans and credit facilities whether or not such loans are secured by specific collateral.

   In the event of default on the part of the client, UBS shall be entitled to realize the pledged assets either by forced or by private sale.

6. **Legitimation agreement**

   Each person who verifies his identity with UBS by means of the specimen signature placed on file and/or a separately agreed electronic verification method, is deemed to be a legitimate user who has the right to issue binding orders to UBS.

   UBS shall undertake the verification of identity with customary diligence. The instructions thus entered are deemed to be entered by that person.

   UBS shall have performed properly when it carries out these instructions or orders in the context of usual business activity.

The client is obligated to store all his banking documents accurately to prevent unauthorized third parties from accessing the information contained therein. When issuing orders or instructions, the client shall observe all precautionary measures to reduce the risk of fraud. The client shall keep all means of electronic identification that are provided (incl. passwords and codes) private and confidential in order to prevent misuse and shall store them separately and follow all UBS security recommendations for the electronic services/products. If the client identifies irregularities, the client shall make these known to UBS immediately. Any losses or damages suffered due to any breach of these duties of care shall be borne by the client.

UBS shall take appropriate measures to identify and prevent fraud. UBS shall be liable for any loss or damage suffered due to any failure on its part to exercise the appropriate standard of care and diligence customary in the business.

Any loss or damage suffered other than through a breach of duty of care by UBS or the client shall be borne by the party within whose sphere of influence the action giving rise to the loss or damage has occurred. UBS assumes no liability for losses or damage resulting from transmission error, technical defects and illegal intervention in IT systems or computers of the client.

7. **Incapacity of the agent**

   The client shall inform UBS immediately in writing if the agent appointed by him becomes incapacitated or unable to act. If the client fails to notify UBS as aforesaid, any loss or damage arising from acts performed by the agent shall be borne by the client, unless UBS is in breach of the standard of care and diligence customary in the business.

8. **Notifications**

   The client shall keep UBS updated of his information provided to UBS, e.g. name, address, domicile, e-mail address, telephone number etc. Notifications from UBS shall be deemed to have been duly served if sent to the last known address provided by the client.

9. **Compliance with law**

   The client shall be responsible for complying with all laws and regulations applicable to him. This also includes his obligation to declare and pay taxes.

10. **Execution of orders**

    If the client issues one or several orders which exceed the available credit balance or limit he has been granted, UBS may, at its own discretion and irrespective of the date or time the orders are received, decide to which extent individual orders are, in full or in part, to be executed.

    In the event of loss or damage due to the incorrect execution or unjustified non-execution of orders, or untimely execution of orders (with the exception of stock exchange orders), UBS shall be liable for loss of interest. The client shall inform UBS in advance of any further loss or damage likely to be suffered in any given instance. Should the client fail to do so, such loss or damage shall then be borne by the client.

11. **Complaints**

    The client shall raise any complaint in respect of the incorrect execution or non-execution of orders, or in respect of account or custody account statements or any other communications from UBS immediately upon receiving notice of the same, but no later than the period specified therein by UBS for raising such complaint, where applicable. In case the client fails to submit a timely complaint, he may breach his obligation to minimize any loss and may therefore be held liable for any resulting loss or damage.

12. **Outsourcing of operations and services**

    UBS may outsource operations and services to Group entities and third parties within Switzerland and abroad. In particular, the administration of securities and other financial instruments, payment processing, data retention, IT (information and data processing), risk management, compliance, master data management and accounting (financial accounting and controlling), the internal anti-money laundering office and other back- and middle-office activities may be outsourced in whole or in part.
part. Outsourcing may require the transfer of data to affiliated or third-party service providers, and third-party service providers may involve other third-party service providers. All service providers are required to comply with respective confidentiality obligations. With regard to service providers located abroad, UBS only passes on data that does not refer to the identity of the client.

13. Data protection and banking secrecy
UBS is obliged by law to treat data related to its business relationship with the client ("Client data") as confidential. The client authorizes UBS to disclose Client data to Group entities within Switzerland for business purposes. This applies in particular for the benefit of holistic and efficient client service delivery as well as information on the product offering across Group entities. The client releases UBS to this extent from its duty of confidentiality and data protection and waives bank client confidentiality. UBS will make sure that recipients of Client data are bound by applicable confidentiality and data protection obligations.

The client agrees that UBS is entitled to disclose Client data in order to comply with legal or regulatory obligations as well as to safeguard legitimate interests. This applies in particular to transactions relating to foreign countries insofar as applicable provisions demand disclosure, e.g. to custodian banks, central securities depositories, brokers, exchanges, repositories or authorities.

The UBS Data Privacy Notice contains detailed information on how UBS processes personal data. UBS publishes its Data Privacy Notice and any related updates on its website www.ubs.com/data-privacy-notice-switzerland. A copy of the current Data Privacy Notice may be obtained from the client advisor.

14. Transactions and services requiring disclosure of data
UBS is obliged by law to treat data related to its business relationship with the client ("Client data") as confidential. In the context of transactions and services UBS performs for the client (e.g. payments, securities, derivatives and foreign exchange transactions, custody services), in particular if they have a foreign connection, UBS may be required by applicable laws, self-regulations, market practices and conditions of issuers, providers and other parties it depends on for the performance of such transactions and services, to disclose data related to the transaction or service, the client and related persons (e.g. beneficial owner). The client permits UBS to do so, also on behalf of affected third parties, and shall support UBS in complying with such requirements. The client understands and accepts that the recipients of the data may neither be bound by Swiss banking secrecy nor by Swiss data protection laws and that their use of the data is not controlled by UBS. UBS shall not be required to perform such transactions and services if the client withdraws or refuses to give its consent or cooperation.

15. Profiling and marketing
UBS may store, process and use Client Data and data from third-party sources and create profiles therefrom. In particular they will be used by UBS and its Group entities to provide clients, where appropriate, with individual advice, tailored offers and information about UBS products and services as well as for market research, marketing and risk management purposes. Such data includes in particular: master data, financial data (e.g. asset and product data, account and custody account activity, as well as transaction and payment data, including its respective components) and client preferences.

16. Modification of conditions
In justified cases UBS shall be entitled to modify the general terms and conditions at any time. UBS shall communicate such modifications in advance and in an appropriate manner. The amendments shall be deemed to have been accepted by the client unless an objection is raised in writing within one month of notification. In the event of objection the client shall be free to terminate the business relationship with immediate effect subject to special agreements.

17. Saturdays as public holidays
In the business relationship with UBS, Saturdays shall be treated as public holidays.

18. Termination of the business relationships
Either the client or UBS shall be entitled to terminate any existing business relationships with immediate effect and to terminate or call in any credit facility approved or drawn down unless otherwise agreed to in writing. If the client, after an appropriate grace period granted by UBS, fails to notify UBS where to transfer the assets and credit balances held with UBS, UBS shall be entitled to deliver the assets physically or to liquidate them. UBS may, with the effect of discharging all its obligations towards the client, deposit the proceeds and any credit balances at the place designated by a court or may send a check to the client’s last known address.
Disclosure of Client Data

Information on Disclosure of Client Data for Transactions and Services

There are a growing number of laws, regulations, contractual and other provisions, industry practices, as well as compliance standards, requiring us to disclose client data, when providing certain types of financial services. Article 14 of our General Terms and Conditions (GTC) establishes the contractual basis for such disclosures in our relationship with you. This document provides you with further details. It supplements the information document (Information from the SBA regarding the disclosure of client data and other information in international payment transactions and investments in foreign securities) issued by the Swiss Bankers Association.

1. Why do we need to disclose client data?
Adherence to applicable laws, regulations, licensing conditions, contractual provisions, industry practices and compliance standards is a prerequisite for doing business. This may include the disclosure of certain client data to relevant third parties on a regular basis (e.g.; trade reporting to an exchange) or on specific request (e.g.; unusual transactions).
Affected transactions and services include in particular securities transactions and custody (including corporate actions and transactions involving securities traded in a foreign country where local investor or tax ID is required), payments, foreign exchange transaction, derivatives, precious metal and commodities.

2. Who might receive your client data?
Recipients may be, but are not limited to banks, brokers, exchanges, securities trading platforms, trade repositories, system operators, processing units, clearing houses, custodians, central securities depositories and issuers, depending on the type of transaction and service and the specific involvement of that third party. The receiving third party may also be a UBS branch or affiliate.
Recipients may also be foreign regulators, foreign authorities and their representatives. Article 42c of Federal Act on the Swiss Financial Market Supervisory Authority and FINMA Circular “Direct transmission” (Circular 2017/6) enable banks to disclose information directly to foreign regulators, foreign authorities and their representatives.

3. Which client data might be disclosed?
Disclosed client data may include information on:
- Clients, authorized representatives, beneficial owners (any natural person[s] who ultimately owns or controls the [end] client and/or the natural person on whose behalf a transaction or activity is being conducted) and other involved parties (including, for example, their name, address, domicile, nationality, ID, passport number, contact details)
- Transactions or services (e.g.; source of funds and other background information on transactions and services and any other compliance-related information, including client status, client history and scope of the client relationship with UBS)

4. When and how will client data be disclosed?
Disclosure may be required before, during or after the performance of transactions and services, may even occur after the banking relationship has ended and include data relating to transactions entered into and services rendered before the GTC dated January 2018 came into effect. Recipients may receive client data through any means or channels deemed appropriate including encrypted or unencrypted e-mail.

5. How will disclosed client data be protected?
Recipients of client data are subject to the legal and regulatory data protection standards applicable in the jurisdictions where they operate. Please note that once the client data has been disclosed, it is no longer under UBS’s control and you should assume, for practical purposes, that it is also no longer protected by Swiss data protection and banking secrecy law. Recipients of client data within UBS Group are bound by UBS’s global information security standards.
UBS does not necessarily know and may have no influence as to how the client data will be used following its disclosure. Normally, local laws and regulations provide what the data may be used for, for example, for combating money laundering, terrorism financing and corruption; for ensuring compliance with local securities laws or for investigating suspicious transactions. However, the data disclosed may eventually be used also for purposes that go beyond what is strictly required by law or regulation.

More information may be found on the website: www.ubs.com
Terms and Conditions for Payments

1. Scope

These Terms and Conditions for Payments between UBS Switzerland AG (hereinafter “UBS”) and the client¹ govern the execution and receipt of domestic and cross-border payment orders and incoming payments. They apply to all payment orders and incoming payments processed via UBS, regardless of which payments product is used for the processing. Other product or service-specific agreements and other special regulations for payment transactions are reserved.

2. Payment orders and incoming payments

2.1 Requirements for the execution of a payment order

UBS executes a transfer (hereinafter “payment order”) in the name of the client if the following requirements have been fully met and any additional currency-specific information is provided (subject to the provisions of sections 2.4.3 and 2.9.1).

2.1.1 Details in the payment order

The client shall provide UBS with at least the following details:

- the IBAN (International Bank Account Number) or at least the account number of the account to be debited
- his or her first and last name or company name, respectively, and in both cases the address
- the amount to be transferred and the currency
- the IBAN or at least the account number of the payee’s account
- the first and last name or company name, respectively, and address of the payee
- the BIC (Business Identifier Code) and/or the national clearing number as well as the name of the payee’s financial institution

2.1.2 Power of disposal

The client must be authorized to dispose of the account to be debited. In addition, there shall be no prohibitions or restrictions of disposal, in particular no statutory or regulatory provisions, no official orders and no agreements (e.g. pledging of credit balances), which exclude or restrict the power of disposal.

2.1.3 Credit balance

At the time of execution of the payment order, the client must have freely available assets on the account to be debited (credit balance and/or credit limit) at least in the amount of the payment order to be executed.

If the client issues payment orders that exceed his or her freely available assets, UBS may, irrespective of the time of receipt of the respective payment order, determine at its own discretion the extent to which it executes payment orders. If a payment order is executed despite an insufficient credit balance, UBS will charge the client interest according to the rates in the agreement or the fee schedules / product fact sheets.

2.1.4 Submission of payment orders

As a rule, payment orders must be submitted via the electronic UBS products or in writing as original copy with a legally valid signature (hereinafter “in writing”).

2.2 Amendments, revocation and recall of payment orders

As a rule, amendments to payment orders that have already been issued as well as the revocation of payment orders must be effected via electronic UBS products or in writing. If the payment order has already been executed, the client may request a recall.

Recalls and amendment requests for executed payment orders are forwarded to the recipient bank by UBS. However, it is not UBS’s responsibility, whether the recall leads to repayment or whether the amendment request will be accepted.

2.3 Special types of payment orders

2.3.1 Collective orders

In cases involving several payment orders with the same execution date and for which the execution as a collective order is desired, the requirements for the execution must be fulfilled for each individual payment order. Otherwise UBS reserves the right not to execute the entire collective order or parts thereof.

2.3.2 Standing orders

New standing orders as well as amendments and cancellations of existing ones must be received by UBS at least five bank business days before the date of execution. If this is not the case, they can usually only be taken into account at the next date of execution/due date. UBS reserves the right to cancel standing orders in justified individual cases, thereby observing a notice period of 30 days before the date of execution, notifying the client accordingly.

2.4 Execution of payment orders

2.4.1 Date of execution

UBS will execute the payment order as at the desired date of execution, provided that the respective cut-off times (section 2.4.2) have been adhered to and all requirements (section 2.1) for the execution of a payment order have been fulfilled. The specified account will be debited with the desired date of execution. Depending on the market opening times for the specific currency and on the type of order, UBS is authorized to process a payment order before the desired date of execution. The client’s account will be debited at the time of processing with the value date for the desired date of execution. If the requirements (section 2.1) for the execution of the payment order are only completely fulfilled after the date of execution, UBS is still entitled to execute the payment order. If no date of execution is indicated in the payment order, UBS will execute the order, taking into account the respective cut-off times (section 2.4.2), provided that all the requirements (section 2.1) for the execution of a payment order have been fulfilled. UBS has no influence on when the crediting to the account of the payee from another financial institution occurs.

2.4.2 Cut-off times

The cut-off times are specified in the list “Cut-off times” for payment orders and incoming payments, which will be communicated to the client in an appropriate manner. If the payment order is submitted by the client after the relevant cut-off time, the payment order will usually only be processed on the following bank business day.

2.4.3 Alterations and additions by UBS

UBS may make alterations or additions in form or content to all types of payment orders (e.g. unsupported characters, corrections of spelling mistakes, conversion of an account number into IBAN format, insertion or adjustment of BIC [Business Identifier Code] and/or the national clearing number) in order to facilitate a more efficient processing. Moreover, UBS is authorized to execute the payment order, despite insufficient or missing details, if these details can without any doubt be corrected and/or completed by UBS.

Furthermore, the client agrees that UBS may complete details about the beneficiary account holder, insofar as these are known to UBS, and may communicate the completed details to the originator on any debit advice or similar individual or periodical statement.

In addition, UBS has the right to determine the routing, i.e. the parties involved in the transfer (e.g. intermediary correspondent banks and other payment service providers) and to change any possible client details respectively.

2.5 Credit of incoming payments

If the incoming payment arrives after expiry of the respective cut-off time, it will usually be credited on the following bank business day. In principle, the amount as per the incoming payment is credited to the account specified. If no complete IBAN/account number is specified, UBS shall determine the account to which the amount shall be credited.

2.6 Currency conversion and exchange rate risk

Currency conversions are performed for each payment transaction at the current exchange rate at the time the payment transaction is processed by UBS. Any possible exchange rate profits or losses (e.g. with a refund) will be credited to or debited from the client respectively.

¹The singular form also includes the plural, and all masculine terms referring to persons refer to persons of both genders.
2.7 Infringements of legal and bank-internal rules and regulations

UBS is not obliged to execute payment orders or to process incoming payments that infringe the applicable law, regulatory provisions or official orders of responsible authorities, or that in some other way are not compatible with internal or external rules of conduct and measures of UBS (e.g. embargo or anti-money laundering rules). UBS shall not be liable for any delays that result from required investigations, unless it has thereby infringed the due standards of care and diligence customary in the business.

2.8 Country- and currency-specific particularities

Country- or currency-specific particularities (statutory or regulatory restrictions, political turmoil, natural catastrophes, etc.) may result in delays or the non-execution of payment orders or incoming payments. Accordingly, UBS reserves the right at any time to partially or completely suspend payments in certain countries or in certain currencies. The client will be informed about such restrictions or suspensions in an appropriate manner. Regulations and particularities for payments from and into the respective countries are to be observed by the client. UBS shall not be liable for delays or the non-execution of payment orders and incoming payments as well as for increased costs resulting from country- or currency-specific particularities.

2.9 Rejections and re-transfers

2.9.1 Rejection of payment orders

If one or more of the requirements for the execution of a payment order are not fulfilled and no rectification is carried out by UBS, then UBS will not execute the payment order. Moreover, the payment order may be rejected by another party involved in the transfer (e.g. the payer’s financial institution).

In the case of rejection, UBS will inform the client in an appropriate manner. If UBS has already executed the payment order, it will re-credit the amount received to the account after recovery. Costs and fees are charged to the client, provided they were not caused by UBS by a failure to exercise the appropriate standard of care and diligence customary in the business. If UBS is itself in a position to rectify the reason for the rejection of the payment order, it is authorized to re-execute the payment order even without consultation with the client.

2.9.2 Re-transfer of incoming payments

UBS will re-transfer incoming payments to the financial institution of the originator if good reasons exist which prove the amount not being credited to the account (e.g. non-existent account, statutory or regulatory provisions, official orders, rules and standards).

In connection with such a re-transfer, UBS is entitled to disclose to all parties involved in the payment transaction (including the payment originator) the reason for not crediting the amount.

2.10 Data reconciliation

In principle, incoming payments require the IBAN/account number and corresponding first and last name, or company name, and address. As payment orders stipulate that the client’s account names be sent with the amount being credited to the account (e.g. new IBAN account, statutory or regulatory provisions, official orders, rules and standards).

In connection with such a re-transfer, UBS is entitled to disclose to all parties involved in the payment transaction (including the payment originator) the reason for not crediting the amount.

2.11 Processing and transfer of data

The client agrees that in the context of payment transactions for all account types the data of the client, in particular his or her first and last name, or company name, address, IBAN / account number and other details as per the payment order, will be disclosed to all parties involved, such as domestic and foreign payment service providers, payment systems operators and SWIFT. Depending on the specific payment transaction (e.g. foreign currency) and payment processing (e.g. via SWIFT), this applies for both domestic and cross-border payment transactions.

Moreover, the client agrees that all parties involved in the payment transaction may on their part transfer the data to assigned third parties in other countries, particularly for further processing or data backup.

Certain currencies are, partially or entirely, not processed via correspondent banks but via payment service providers.

The client further acknowledges that the data which is transferred abroad is no longer protected by Swiss law. Foreign laws and official orders may require or permit that this data be forwarded to authorities or other third parties.

2.12 Cover payments

UBS reserves the right to only credit incoming payments in foreign currencies that are connected to a cover payment (acquisition of the respective currency by another bank) after the definitive confirmation of the receipt of the cover from the correspondent bank. If, however, UBS immediately credits the incoming payments to the account, UBS reserves the right to re-debit the account at any time if the cover is not received within two bank business days from the correspondent banks. Other agreements are reserved.

2.13 Notification of incoming payments

The client can notify UBS about incoming payments in accordance with the list “Cut-off times” for payment orders and incoming payments. He shall be fully liable to UBS for incorrect notifications and shall be liable for any loss or damage, particularly in the case of an incorrect value date, if the credit advice is not received or is received by a bank other than that notified or if there is a discrepancy in the amount, except where UBS has failed to exercise the customary due diligence.

2.14 Additional special terms and conditions for SEPA payment transactions

Payment orders in accordance with the SEPA (Single Euro Payments Area) payments standards can only be executed if, in addition to the general requirements for the execution of payment orders, all of the following requirements are fulfilled:

- The payment order is denominated in euros.
- The payment order contains the IBAN of the payee.
- The payment order has been submitted via electronic UBS products.
- The payee’s financial institution participates in SEPA.
- Splitting of costs, i.e. payee and originator bear the costs incurred by their respective financial institution.
- No special instructions are issued.
- The maximum amount is not exceeded (see separate terms).

2.15 Direct debit system

For direct debit systems, special conditions apply. If the respective contractual agreements with the client are not available, UBS has the right to reject all incoming direct debits without notifying the client.

2.16 Checks and bills of exchange

Special conditions apply to checks and bills of exchange.

3. Final provisions

3.1 Prices

UBS may levy fees for services rendered in connection with payment transactions (payment orders and incoming payments), which are based on fee schedules which may be altered and consulted at any time. Changes are possible at any time in line with changes in market conditions or costs by adjusting the fee schedules / product fact sheets. They shall be communicated to the client in an appropriate manner. Upon notification and in the event of objection the client shall be free to terminate the service affected by the change with immediate effect.

3.2 Bank business days

If a credit or debit date falls on a Saturday, Sunday or public holiday, UBS is authorized to effect the credit or debit on the following working day. Otherwise, UBS immediately credits the incoming payments to the account, UBS reserves the right to only credit incoming payments in foreign currencies that are connected to a cover payment (acquisition of the respective currency by another bank) after the definitive confirmation of the receipt of the cover from the correspondent bank. If, however, UBS immediately credits the incoming payments to the account, UBS reserves the right to re-debit the account at any time if the cover is not received within two bank business days from the correspondent banks. Other agreements are reserved.

3.3 Data correction

Correct and complete data with standard formatting facilitates the efficient and economical processing of payment orders and incoming payments.
payments. UBS is entitled to correct client data without previous notice to the client (e.g. to correct incomplete or incorrect account numbers/IBAN, first and last name, or company name and address, as well as to convert an account number into IBAN format). The client agrees that UBS may disclose the corrected client data to persons domiciled in Switzerland, who on request of the client issue payment orders in favor of the latter and who have received the corresponding details from the client for this purpose. This correction of data serves to ensure the smooth processing of future payments to the client.

3.4 Reverse posting
In the case of erroneous or incorrect bookings by UBS, UBS has the right to reverse these bookings at any time without consulting the client (reverse posting).

3.5 Credit and debit advice
Credit and debit advice shall be made available to the client in an appropriate manner or as agreed upon. The client shall raise any complaint in respect of the incorrect execution or non-execution of orders, or in respect of credit or debit advices from UBS immediately upon receiving notice of the same, but no later than within 30 days of the date of the advice. The client may breach his obligation to minimize any loss or damage, in case he does not submit the complaint in time and therefore being liable for any resulting loss or damage.

3.6 Risk information
UBS provides information about possible risks in the use of paper-based products in the respective product descriptions. Reference to possible risks in the use of electronic UBS products is indicated in the corresponding contractual conditions and conditions of use.

3.7 Liability
UBS shall be liable to the client only for direct damages caused by UBS by a failure to exercise the appropriate standard of care and diligence customary in the business.

3.8 General Terms and Conditions and other provisions
In addition to these Terms and Conditions for Payments, in particular the General Terms and Conditions, as well as provisions governing the account relationship and electronic UBS products, shall apply.

3.9 Modifications to the Terms and Conditions for Payments
In justified cases, UBS is entitled to modify the General Terms and Conditions for Payments at any time. UBS shall communicate such modifications in advance and in an appropriate manner. The amendments shall be deemed to have been accepted by the client unless an objection is raised in writing within one month of notification, but in any event when the service is first used. In the event of an objection, the client shall be free to terminate the business relationship with immediate effect subject to special agreements.

3.10 Applicable law and place of jurisdiction
This Agreement shall be governed by and construed in accordance with substantive Swiss law. Subject to mandatory jurisdictions provided by law the exclusive place of jurisdiction for all legal proceedings shall be Zurich or the location of the branch holding the account. This shall also be the place of performance, and the place of debt collection for clients domiciled abroad.
Basic provisions for UBS Digital Banking
(e-banking and mobile banking for firms, corporations and other institutions)

These Basic provisions govern the modalities relating to the access to UBS Digital Banking and the functions offered with it between the Client and/or the authorized agent of a Client’s banking relationships (hereinafter jointly referred to as “Contractual Partners”) and UBS. A description of the functions offered is available on the UBS website.

1. Personal means of access and user guides
Access to UBS Digital Banking and the functions offered with it is granted once the Authorized User has identified himself to UBS using the personal means of access, e.g. Access app, Access Card and card number, PIN/password, security code, contract number (“means of access” or “means of authentication”). The personal means of access provided to the Authorized User by UBS may only be used in accordance with the applicable terms and conditions. The dedicated user guide accompanying the personal means of access or submitted in electronic form (hereinafter referred to as “Instructions”) describes the correct utilization of the respective personal means of access to prove access authorization. Upon receipt of the Instructions, these shall be regarded as having been accepted with binding effect upon first use of the personal means of access (cf. clause 2). UBS may substitute or modify the personal means of access at any time.

2. Identification and access block
For the use of UBS Digital Banking and the functions offered with it, UBS shall require the identity by means of signature or identity document verification. The verification of the user’s authorization shall be established solely on the basis of the personal means of access provided (cf. clause 1) (“self-authorization”). Any person successfully gaining access to UBS Digital Banking, using the personal means of access, shall be regarded by UBS as authorized to access; this shall apply irrespective of whether this person is actually the Authorized User and/or was authorized by the Contractual Partner accordingly.

All directives and instructions received by UBS concerning UBS Digital Banking shall be deemed to have been issued by the Authorized User. UBS shall be deemed authorized to execute these directives in the standard course of business and to follow these instructions and messages where they are based on a correct verification of identity.

Any Authorized User may order UBS Digital Banking to be blocked. He may also block his own access/authorization by entering his means of access incorrectly until the system shows it is blocked.

The Authorized User shall bear the risk of the use of his personal means of access until the block takes effect within the normal business period.

Access authorizations / Personal means of access do not become invalid automatically, e.g. as a result of death or incapacity, cancellation of the authority to sign or deletion from a register. Notwithstanding the above, the Client / his legal successors / the Authorized Users must always expressly order the blocking of the access authorization or the personal means of access.

3. UBS hardware and software (incl. apps)
The Authorized User may use the hardware (e.g. card reader) and software (e.g. UBS Mobile Banking app) provided specially by UBS to use UBS Digital Banking. These must be checked within one week of receipt. UBS must be notified immediately of any defects, otherwise the hard-software shall be deemed to have been accepted as fully functional.

As far as is legally permissible, UBS gives no guarantee that the hard-/ software provided is absolutely error-free. Moreover, UBS gives no guarantee that all elements of the hard-/ software correspond to the Authorized User’s expectations or will function without error in relation to all applications and in conjunction with any other programs and device/network configurations selected by the Authorized User. In the event that defects or errors impair or hinder the functionality, the Authorized User must refrain from using the hard-/ software and immediately notify UBS.

The use of hardware and software provided by UBS on devices not operated controlled by UBS, especially the use of apps on a mobile device, may mean that third parties (e.g. device manufacturers, providers of app distribution platforms, network providers) are able to conclude that there is a banking relationship with UBS or access bank client information (e.g. when bank client information is saved on the devices or the device is lost). By using the hardware and software provided by UBS the Contractual Partner acknowledges that these are used at his own risk.

For the use of software, UBS grants the Contractual Partner the non-exclusive, non-transferable, revocable right to, at no additional charge, download the software, install it on a device owned and controlled by the Contractual Partner and deploy it to use UBS Digital Banking and the functions offered with it.

For reasons of security, UBS is authorized to block the use of software provided by UBS, e.g. on devices with potentially harmful software or on which the usage restrictions have been removed (rooting/jailbreaking).

Provided UBS exercises the customary level of care, UBS offers no guarantee for the provision of fault-free, uninterrupted access to its services. UBS will therefore accept no liability for damage as a result of faults, interruptions (including system-related maintenance work) or the overloading of UBS ATMs or EDP systems.

4. Notification services
In UBS Digital Banking and the functions offered with it, the Contractual Partner has the option to be informed of certain events by electronic messages (e.g. email, SMS). For system-related reasons, these notifications are sent via unencrypted communication channels. For technical reasons, UBS is unable to guarantee that messages are actually received by the user in every case.

In the absence of any special instructions, as part of the Client’s entire business relationship (including future banking relationships), UBS reserves the right to send electronic messages such as security notifications and recommendations, event reports, tips, confirmations of meeting requests, publications and general and personalized product and service information to phone numbers or email addresses provided to UBS using unencrypted communication channels. These messages may reveal that the Client has certain UBS products and services and allow third parties, such as network and service providers, to conclude that a banking relationship exists.

5. Obligations to exercise due care
The Contractual Partner must obey instructions of UBS relating to the use of UBS Digital Banking, especially those on security precautions. UBS may provide these instructions on the UBS website under UBS Digital Banking or in another suitable manner.

The Authorized User shall be obliged to store the personal means of access separately and take particular care when storing them.
Means of access (especially PIN/passwords, security code and the number of the Access Card) may not be passed on or otherwise made available to other persons. PIN/passwords must be modified immediately upon receipt and kept secret. PIN/passwords may not be noted on the means of access (e.g. the Access Card) and must be encrypted if stored electronically (e.g. in UBS Safe). PIN/passwords must be chosen in such a way that they are not easy to determine (no phone numbers, dates of birth, car number plates, simple numeric sequences, etc.).

No replies may be sent to emails, SMS or other messages allegedly sent by UBS and requesting disclosure of personal means of access (e.g. by entering user names, contract numbers, passwords or security codes on websites accessed by links). UBS must be informed immediately of any such requests. If there are reasons for suspecting that any other person has obtained knowledge of a PIN/password, the Authorized User must ensure that these are changed immediately. The loss of a means of access must be reported to UBS immediately.

Where the Authorized User connects to UBS Digital Banking via the Internet or other electronic networks, he is obliged, for the purposes of combating mistakes and fraudulent use, to verify the correctness of the chosen UBS address and authenticity of the respective UBS server certificate. If the respective mobile device is not automatically equipped with UBS software or the personal means of access used for the login (for further details, please consult the Instructions). In case of irregularities, no login is to take place and/or the connection is to be aborted immediately and UBS has to be contacted. The personal means of access may only be submitted to UBS. Login may only take place on the UBS login page and never on the website of a third-party provider.

It is possible that unauthorized third parties may attempt to gain unnoticeable access to the EDP system of the Authorized User. The Authorized User is therefore obliged to take standard security measures in order to minimize existing security risks (e.g. risks in the Internet). In particular, the operating system and browser must be kept up to date. In other words, the Authorized User must install the security patches provided and recommended by the respective providers. The security precautions customary for public electronic networks must be adhered to (e.g. by using a firewall and an anti-virus program that must be updated regularly). It is the responsibility of the Authorized User to obtain information about and implement the security precautions required.

To increase security, the Authorized User may be asked to confirm selected transaction data when placing orders, including for example the beneficiary, or the entire transaction. In this case, the Authorized User will be required to review the information displayed for confirmation purposes, i.e. independently of the respective automated (physical) UBS software or the personal means of access used for the login (for further details, please consult the Instructions). In case of irregularities, no login is to take place and/or the connection is to be aborted immediately and UBS has to be contacted. The personal means of access may only be submitted to UBS. Login may only take place on the UBS login page and never on the website of a third-party provider.

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The function “Agreements” (cf. clause 19) may also be used to electronically sign selected documents (e.g. declarations, contracts) relating to services and products outside UBS Digital Banking.

Due to the internationalization of markets and the ongoing expansion of the electronic services, UBS is obliged to display additional legal notices on electronically communicated information and services. Once displayed, these shall become binding for the Authorized User and/or Client. Agreements concluded electronically shall be regarded as equivalent to agreements signed by hand. The provisions can be printed out and viewed in UBS Digital Banking. UBS is free to change its service offering at any time.

The personal means of access provided by UBS may be subject to specific import/export restrictions as well as restrictions of use. Furthermore, the export/import and use of the personal means of access by the Authorized User in third countries, i.e. countries other than the country in which UBS originally supplied the means of access, may be subject to additional country-specific laws. The Authorized User shall be responsible for being aware of and complying with all relevant restrictions and laws. UBS accepts no liability whatsoever in this regard.

In all other respects the country-specific and/or page-specific information and notices on the respective websites shall apply.

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The personal means of access provided by UBS may be subject to specific import/export restrictions as well as restrictions of use. Furthermore, the export/import and use of the personal means of access by the Authorized User in third countries, i.e. countries other than the country in which UBS originally supplied the means of access, may be subject to additional country-specific laws. The Authorized User shall be responsible for being aware of and complying with all relevant restrictions and laws. UBS accepts no liability whatsoever in this regard.

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In all other respects the country-specific and/or page-specific information and notices on the respective websites shall apply.
The fees stated in the contract with your network provider shall apply to the transfer of data via the Internet (incl. roaming).

UBS reserves the right to change the conditions (prices, fees, any discounts, the scope as well as type and nature of the provision of the services) for UBS Digital Banking and the functions offered with it at any time. Modifications shall be announced in an appropriate way.

11. Banking secrecy and data protection, profiling and marketing

The Contractual Partner authorizes UBS to process all information (e.g. personal data, geodata, device information) associated with the use of UBS Digital Banking and the functions offered with it where this is necessary to provide services as part of UBS Digital Banking and to ensure security.

Art. 15 (Profiling and marketing) of the General Terms and Conditions also apply to data acquired under UBS Digital Banking and the functions offered with it.

UBS is authorized to gather individual cookie data on the Authorized User about his use of UBS Digital Banking in order to continuously improve UBS Digital Banking and the functions offered with it, to develop it according to the needs and interests of the Contractual Partners (e.g. to more quickly repair technical errors, make it easier to find content, personal tips and offers on using UBS offers) and to identify any security risks. This allows UBS to identify the Contractual Partner individually as a person. Some cookie settings can be configured by the Contractual Partner himself on the respective website. UBS never passes cookie data to third parties that could identify the Contractual Partner personally or as a client of UBS.

Additionally, the "Terms of use" and the "Privacy statement" contained on the individual website shall apply.

For security reasons, UBS is authorized to record any phone conversations conducted with UBS.

12. Amendments to provisions and functions

UBS shall be entitled to amend the Basic provisions, the Instructions, any guidelines on security precautions, additional agreements or special provisions on individual functions at any time. UBS shall be responsible to announce the amendments in advance, e.g. electronically on screen (cf. clause B) or in any other suitable manner. The amendments shall be deemed to be approved, unless an objection has been raised in writing within one month of announcement, but in any event when using UBS Digital Banking for the first time. In case of an objection, the Contractual Partner shall be free to terminate the affected service with immediate effect, before the amendments come into effect, unless the Client otherwise comes to an agreement with UBS at that time.

UBS is authorized to change or discontinue (in part or in full) the functions offered as part of UBS Digital Banking without prior notice.

13. Termination

The Contractual Partner and UBS may terminate the use of UBS Digital Banking or individual functions if offered by UBS Digital Banking with immediate effect. After full termination of UBS Digital Banking the means of access provided must be rendered unusable/unreadable and returned at once automatically to the branch holding the account and/or uninstalled.

Notwithstanding such notice of termination, UBS shall still be authorized to execute with legally binding effect all transactions initiated for the Contractual Partner before the personal means of access were returned.

II. Function-specific provisions

The following function-specific provisions shall apply in addition to the general provisions above. The scope of the services offered may vary in e-banking and mobile banking.

14. Mailbox

UBS and the Authorized User can send each other messages via the Mailbox ("Messages").

Messages sent to the Contractual Partner and/or Authorized User shall be deemed to have been duly received when they are are electronically available in the inbox. The Contractual Partner or Authorized User thus bears full responsibility for promptly reading and duly noting the content of any Messages addressed to him.

Messages send to UBS will be dealt with on bank business days during normal business hours by the relevant specialist unit of UBS as part of current business processes, with no priority treatment. Hence Messages which are time-critical or subject to time limits (e.g. time-critical payment and stock exchange orders, instructions to subscribe to issues or to carry out any other securities transactions subject to time limits, cancellations of orders and powers of attorney, blocking instructions for credit cards and other services, etc.) may not be sent to UBS via Mailbox.

The ability to save Messages is limited in both duration and scale and may not be used to comply with any legal duties of retention. UBS is authorized to delete opened and unopened Messages if they are older than 12 months or if a maximum storage capacity limit has been exceeded.

15. Electronic delivery of correspondence

In the presence of any relevant instructions, the Contractual Partner authorizes UBS with the declaration regarding the use of UBS Digital Banking and the functions offered with it to send any correspondence sent by post under the current provisions governing the banking relationship (e.g. documents on account and custody account statements, notifications of credits and debits, confirmations and/or certificates, credit card statements, invoices, notifications related to capital transactions, other announcements) and other documents as indicated separately in the list available on the UBS website (hereinafter referred to collectively as "Documents") to the Authorized User electronically (e.g. as digital bank documents) via UBS Digital Banking and the functions offered with it. This applies to all products and services (e.g. accounts and custody accounts) belonging to the banking relationship in question; this includes any documents on products and services archived for archiving purposes.

Any documents sent electronically shall have the same legal effects as if sent by post and shall represent the original document (or the original version of any copies, duplicates, etc. sent electronically).

The Authorized User shall check the received documents carefully for completeness and accurateness. Any complaints must be raised immediately upon receipt, or at the latest within the standard course of business or a specified period; otherwise the documents shall be deemed to have been accepted.

Documents are deemed duly received by the addressee once accessible electronically via UBS Digital Banking and the functions offered with it. The Contractual Partner or Authorized User thus bears full responsibility for promptly reading and duly noting the content of any documents addressed to him.

There is no fixed time limit for saving delivered documents. However, UBS reserves the right to impose limits on how many delivered documents can be saved as well as how long they can be stored. Attention is expressly drawn to the fact that in view of the formal legal requirements for an electronic archive the addressee many not use saving in UBS Digital Banking for archiving purposes.

16. Quotes

Quotes (including the "Virtual Portfolio" and other functions) provides quotes (including the “Virtual Portfolio” and other functions) provides pricing and a variety of information on financial products, currentness, companies, etc. as well as a number of different notification tools (e.g. limit minder, notification about expiry dates or new issues).

In some cases, UBS receives the prices/rates and information in Quotes from third parties. Although UBS selects the data sources and technical systems very carefully, there may be time delays or the prices/rates and information may contain errors or be incomplete.
For these reasons, all notification tools (such as the limit minder) may also be subject to time delays (e.g. when limits are reached) and to errors. All prices/rates and information in Quotes and/or the notification tools are therefore of a purely indicative nature.

The prices/rates and information in Quotes as well as the information supplied by the notification tools constitute neither an offer nor a recommendation. Please contact your client advisor for individual advice or to check if a particular product is suitable.

In Quotes, UBS provides relevant investor information required by law, for example in Key Investor Information Documents (“KIID”). Investor information documents, such as a KIID, contain the information required by law regarding the significant features of the investment product in question, such as identity, a brief description of the investment objectives and investment policy, risk/return profile, costs and fees, past performance, and performance scenarios if applicable. This information is required by law to explain the nature of this investment product and the associated risks. Investor information documents are provided to the investor via the relevant investor information document provided carefully, such as the KIID, in order to understand the fundamental aspects, functionality as well as the risks of the investment product in question and, relying on this, be able to take one’s own soundly based investment decision. By placing any subscription order, the Contractual Partner confirms that he has received, read and understood the relevant investor information via Quotes. If the investor information documents provided electronically are required as a hard copy, please contact your client advisor.

Quotes may also contain information on collective investment schemes which may be distributed in and from Switzerland only to qualified investors (including supervised financial intermediaries, public-sector corporations and pension funds with a professional treasury operation, companies with a professional treasury operation, high net worth individuals who have declared in writing that they want to be considered qualified investors, and asset management clients; for details cf. art. 10 (3), 3bis and 3ter CISA). In Quotes, qualified investors have access to further product and financial information, to the extent that the qualifying requirements are met and a corresponding authorization is present. This further product and financial information also comprises information about foreign collective investment schemes which have not appointed a representative or a paying agent in Switzerland. In Switzerland, the content of these Quotes web pages is directed solely to qualified investors in accordance with the Swiss Federal Act on Collective Investment Schemes.

Based on the authorization data from the suppliers of UBS, the collective investment schemes which may not be distributed in and from Switzerland and/or only to qualified investors are marked with a clearly identifiable disclaimer. These collective investment schemes are expressly excluded from being offered in and from Switzerland and/or to non-qualified investors. Investors are requested to read the disclaimers and the legal documents on the collective investment schemes carefully and they agree to invest in collective investment schemes only in accordance with the applicable restrictions.

Quotes may also contain information on structured products which may only be distributed in and from Switzerland to qualified investors (cf. paras 5 and 6 above). Based on the information from the suppliers of UBS, the structured products which may not be distributed in and from Switzerland and/or only to qualified investors are marked with a clearly identifiable disclaimer. These structured products are expressly excluded from being offered in and from Switzerland and/or to non-qualified investors.

17. Securities

Stock market orders may be placed via UBS Digital Banking. The Contractual Partner acknowledges that when placing stock market orders using the function “Securities”, UBS cannot be systematically checked whether the product selected by the Contractual Partner is suitable for his particular situation. Information on types of business with an increased risk potential and a complex risk profile is provided in the brochure “Special Risks in Securities Trading”. Please contact the client advisor for individual advisory.

Only pending or partially executed orders may be modified or canceled. UBS forwards orders issued by the Contractual Partner to the responsible trading partner / trading system in Switzerland or abroad (bank, broker or trader). Although a modification or cancellation of the original order is received and forwarded promptly by UBS, it can occur in individual instances that subsequent modifications/cancellations by the relevant trading partner / trading system can only be processed at a time when the original order from the Contractual Partner has already been fully or partially executed. If the modification/cancellation of the original order cannot be processed by the trading partner / trading system in time despite all due care on the part of UBS, it shall be deemed to have been belatedly received by UBS.

At the time when the modification/cancellation of the original order is made, it is not possible to state if it can actually be carried out in time or whether the original order has already been partially or fully assigned by the trading partner / trading system. The Contractual Partner hereby undertakes to check the latest status of the original order himself in the relevant order overview:

The order status “Modification pending” or “Cancellation pending” means that UBS has not yet received any confirmation of the modification/cancellation of the original order from the trading partner / trading system.

If the order status changes from “Modification pending” or “Cancellation pending” to “Pending”, then the modification/cancellation of the original order has been received by the trading partner / trading system.

The order status “Partially executed” means that only a part of the original order could be modified or canceled. The rest of the original order had already been assigned prior to the modification/cancellation. The extent of the assignment is provided in the order details pertaining to the original order.

The order status “Canceled” means that UBS has received a confirmation from the trading partner / trading system stating that the original order from the Contractual Partner has been duly canceled on the basis of his cancellation request.

In UBS Digital Banking, UBS provides relevant investor information required by law, for example in Key Investor Information Documents (“KIID”). The provisions on investor information for Quotes in clause 14 paras 4 and 5 apply analogously for the function “Securities”. Investors hereby agree to invest in collective investment schemes only in accordance with the applicable investment restrictions (in particular, non-qualified investors are prohibited from investing in collective investment schemes for qualified investors).

The purchase or sale of an investment product (such as a collective investment scheme or similar product) generally incurs direct costs and fees, for example a subscription and redemption commission, and indirect costs and fees, for example a fund management and administration fee. Indirect costs such as distribution commissions to UBS and/or its associated companies may also be incurred. Where available and permissible, UBS provides in UBS Digital Banking information on the relevant costs and fees and their use. In all other respects, inquiries regarding costs and fees must be addressed directly to the provider of the investment product in question or your client advisor. UBS is not liable for the accuracy of information compiled by third-party providers.

The Contractual Partner is aware of and accepts the system-related risks associated with the function “Securities”, specifically those described above regarding the belated receipt of a modification/cancellation of the original order, and, to the extent permissible by law, releases UBS from all liability for loss or damage arising from the use of this function.

18. Foreign exchange

The following function-specific provisions shall apply in addition to the “Master agreement for derivatives trading and forward transactions”, if applicable.
This feature will enable the Authorized User, for his own account and at his own risk, to use UBS Digital Banking to perform purchases or sales (“transactions”) of the foreign exchange instruments (“investment instruments”) listed below, provided he has the authorizations required to carry out foreign exchange transactions:

- Spot
- Forward (term: maximum 1 year)
- Swap (term: maximum 1 year)

In addition to clause 16, the Contractual Partner confirms that the Authorized User has the necessary knowledge and the necessary experience and expertise relating to the risks of the transactions and investment instruments concerned and that he will conclude all the transactions based on his assessment of market conditions and trends. The transactions will be processed by UBS purely as execution-only transactions. The Contractual Partner is therefore aware that he is forfeiting any monitoring, risk assessment or advice on the part of UBS with regard to the portfolio, the trading activities and the suitability of a transaction or an investment instrument for the respective foreign exchange transactions carried out via UBS Digital Banking. The Contractual Partner is aware that the fact that UBS is only liable for direct damages. Under no circumstances is the appropriate standard of care and diligence customary in the business, UBS shall not accept any liability for damages that UBS exercises the appropriate standard of care and diligence under this agreement to carry out transactions in these investment instruments as traders on their own account or as intermediaries, and to render associated advisory services or other services.

The Contractual Partner confirms that he will have sufficient account balances (or overdraft limits) at UBS at all times, which will allow UBS to process outstanding and concluded transactions. If the funds in the account are insufficient for UBS to process an outstanding transaction, UBS shall instruct the Contractual Partner to provide the necessary funds within a specific period of time. If the necessary funds are not provided within the time period set by UBS, UBS is authorized to process the outstanding transaction or to refuse its processing.

The processing of foreign exchange transactions via UBS Digital Banking may be restricted or refused by UBS at any time based on defined trading and credit limits as well as own risk assessment. With this agreement, neither the Contractual Partner nor UBS is obligated to conclude a foreign exchange transaction. An order entered in UBS Digital Banking constitutes a binding offer from the Contractual Partner to UBS. The foreign exchange transaction is concluded upon acceptance of the order by UBS, which is displayed in UBS Digital Banking. UBS may refuse acceptance without giving reasons. This is subject to a corresponding notice in UBS Digital Banking. A transaction accepted by UBS is only processed during office hours from 08:00 to 18:00 CET. Execution cannot take place outside of office hours. Even during office hours, execution may be delayed or may not take place for a variety of reasons (market, system error, etc.). Provided that UBS exercises the appropriate standard of care and diligence customary in the business, UBS shall not accept any liability for damages resulting therefrom. The Contractual Partner may only cancel, reverse or make other changes to the transaction during the above-mentioned office hours via his client advisor at UBS. The Contractual Partner shall indemnify UBS for all costs, expenses and damages resulting from incorrect cancellations, reversals or other changes to individual transactions, from insufficient account balances, or for some other reason in the course of contractual processing by UBS. When fulfilling its duties arising from this agreement, UBS exercises the appropriate standard of care and diligence customary in the business, UBS is only liable for direct damages. Under no circumstances is UBS liable for consequential or special damages. UBS is not liable for losses arising as a result of the trading activities of the Contractual Partner unless they were caused by willful or negligent misconduct on the part of UBS.

19. Agreements
The function “Agreements” allows the Contractual Partner to accept/sign selected documents electronically in UBS Digital Banking in accordance with his signing authority. Electronically accepted/signatured documents are stored and displayed within UBS Digital Banking once they have been processed.

The Contractual Partner shall check the received document carefully for completeness and accurateness. Complaints must be made immediately. By clicking on the relevant button the Contractual Partner states that he wishes to accept/sign the document in the form shown to him in this function. This document is then deemed accepted/signatured. Electronically accepted/signatured documents have the same legal effects as documents signed by hand, and they represent the original.

A copy of an electronically accepted/signatured document which is subsequently printed out and signed by hand has no legal effect.

For electronic signatures, UBS may use electronic certificates from recognized suppliers of certification services (such as Swiss Sign AG). The Contractual Partner requests and authorizes UBS to forward the necessary information, such as surname and first name, to the relevant provider of certification services for the purposes of issuing the electronic certificate. The electronic certificate may only be used to electronically sign UBS documents and contracts with UBS.

The Contractual Partner confirms that the information provided when his identification was verified (such as surname, first name, date of birth, nationality and residential address) remains correct and complete at the time the document is signed electronically. The Contractual Partner must check the electronically signed document / electronically used certificate for accuracy. Any errors, incorrect or incomplete information must be reported to UBS immediately.

The personal means of access (especially the Access Card and PIN/passwords) are also used in this function to access the electronic certificates relevant for electronic signature. The personal means of access must therefore be stored separately and with particular care and may in no circumstances be passed on or otherwise made available to other persons (cf. clause 5).

In the event that the Contractual Partner discovers or suspects that his means of access are being misused, he must notify UBS immediately, so that, inter alia, the use of the electronic certificate to sign documents can be suspended.

Should the delivery by post of a specifically designated document be required in individual cases, UBS may be requested to provide a copy for an appropriate processing fee.

Documents submitted are generally retained in UBS Digital Banking and the functions offered with it for 10 years. UBS shall be authorized to delete any opened and unopened documents older than 10 years. UBS also reserves the right to delete both opened and unopened documents at any time with prior notice to the Contractual Partner.

20. eBill
The Contractual Partner may participate via UBS in the eBill invoicing system operated by SIX Paynet AG and register to receive electronic invoices (eBill invoices).

The Contractual Partner has to be registered with the eBill invoicing system via UBS to use “eBill invoices”. Once registered, the Contractual Partner is listed in a directory. This directory can also be consulted by other invoicing parties participating in the eBill invoicing system via the look-up function. The look-up function allows participating invoicing parties to actively search for the Contractual Partner and send him eBill invoices. The Contractual Partner may deactivate the look-up function in UBS Digital Banking.

“eBill invoices” in UBS Digital Banking allows the Contractual Partner to access and process all invoices received. This enables the Contractual Partner for direct dlevant invoice conveniently by issuing a payment order via UBS Digital Banking or to send an electronic complaint or rejection to the invoicing party. Accordingly, for system-related reasons, it is impossible to prevent the invoicing party from learning of the existence of a banking relationship with UBS.
To make it simpler to pay invoices, some information from the invoice submitted is automatically completed in the payment order via UBS Digital Banking. The Contractual Partner must check the payment order prepared very carefully for completeness and accuracy. The responsibility for issuing the payment order correctly lies solely with the Contractual Partner.

When “eBill invoices” is used via UBS Digital Banking, UBS is authorized to disclose the latest invoice processing status to SIX Paynet AG and other financial institutions participating in the eBill invoicing system. The Contractual Partner accepts that the payment or rejection of an eBill invoice will be notified to network partners and invoicing parties.

The Contractual Partner must address any complaints about the issue of eBill invoices, their content and amount solely and directly to the relevant invoicing party. UBS does not check either the underlying transaction or the content of eBill invoices.

The Contractual Partner is responsible for archiving invoices. They are not stored by UBS. Invoices issued to the Contractual Partner can only be accessed via UBS Digital Banking for approximately 90 days from their due date and will then be deleted.

The Contractual Partner also acknowledges that eBill invoices may not meet the formal requirements for tax purposes (e.g. when a tradesman reclains input VAT).

The Contractual Partner may deactivate the delivery of eBill invoices in UBS Digital Banking at any time. Any eBill invoices approved will remain pending and will be executed, unless the Contractual Partner had canceled or modified the payment order.

UBS uses SIX Paynet AG to process eBill invoices for services provided to the Contractual Partner such as registering for the eBill invoicing system, delivering and saving eBill invoices and preparing the payment order (incl. IBAN of selected accounts); SIX Paynet AG is entitled to procure the services of other service providers.

UBS accepts no liability in connection with invoices accessed electronically in connection with SIX Paynet AG and the correctness thereof. UBS therefore accepts no liability for loss or damage arising from transmission errors, technical failures, disruptions, service interruptions or unlawful interference with transmission networks or the EDP systems/ computers of the User or SIX Paynet AG. For technical reasons or reasons relating to maintenance, UBS cannot guarantee that the access to SIX Paynet AG is uninterrupted and free of disruption at any time.
Special provisions governing the use of the service "Notifications"

1. The service "Notifications" allows you to receive text messages or emails for specific events. To configure the notifications you would like to receive, simply activate the corresponding events. When a specified event occurs, a notification is sent to the email address(es) or phone number(s) provided.

The accounts and custody accounts as well as any other products or services for which you would like to receive notifications must be covered by the agreement governing UBS Digital Banking. It is your responsibility to keep the required data up to date.

2. The use of the service "Notifications" involves risks, partially due to the transmission of data via an unencrypted communication channel, including in particular:
   - lack of confidentiality and, in the case of data transmission to other countries, the lack of an adequate level of data security in the country concerned;
   - manipulation or falsification of information (e.g. deliberate distribution of false information);
   - system interruptions and other transmission faults which could cause delays, distortions, misallocations or the deletion of information;
   - misuse resulting in damage due to the accessing of information by third parties;
   - access of information upon losing the end device.

You furthermore acknowledge that the information provided by UBS is provisional and non-binding. Regarding this point, see clauses 6 (Risks) and 7 (Information from machines, terminals, monitors and other EDP systems) of the "Basic provisions for UBS Digital Banking (e-banking and mobile banking for firms, corporations and other institutions)" ("Basic provisions").

3. You are aware of and accept the inherent risks of using the service "Notifications", including in particular the risk of disclosure of the banking relationship and client information to third parties, and, to the extent permitted by law, release UBS from any liability for losses or damages resulting from the use of the service "Notifications". UBS excludes any further warranty and accepts no further liability for the accuracy, completeness and relevance to the present of the information.

4. UBS is authorized to change the scope of the service or discontinue the service altogether at any time without prior notice. Regarding this point, see clauses 9 (Country-specific restrictions, foreign import and export restrictions) and 12 (Amendments to provisions and functions) of the Basic provisions.

5. UBS provides the service "Notifications" free of charge, but reserves the right to introduce a compensation/fee for this service at a later date. Charges for receiving text messages and for Internet data transfer (including roaming) will apply in accordance with your agreement with your respective network provider. Please contact the respective network provider for any questions concerning such charges.

6. Art. 14 (Profiling and Marketing) of the General Terms and Conditions also applies for data obtained in connection with the service "Notifications". UBS gives the customer the option of opting out of receiving such text messages and emails.

7. Additionally, the Terms of use and Privacy statement, the "Country-specific legal information and restrictions" and the other page-specific information and notes contained on the individual website shall apply. Please read these carefully.
Special provisions governing the use of the service "SMS Inquiry"

1. The service "SMS Inquiry" allows you to receive text messages on your device providing information on your accounts and custody accounts, transactions and other information relating to UBS Digital Banking. To use the service, write a text message on your device stating your inquiry and send it to the designated number. UBS immediately generates and sends back a reply if the phone number has been activated beforehand.

The accounts and custody accounts as well as any other products and services for which you would like to receive information on your device must be covered by the agreement governing UBS Digital Banking and may be selected individually. It is your responsibility to keep the provided phone number(s) up to date.

2. The use of the service "SMS Inquiry" involves risks, partially due to the transmission of data via an unencrypted communication channel, including in particular:
   - lack of confidentiality and, in the case of data transmission to other countries, the lack of an adequate level of data security in the country concerned;
   - manipulation or falsification of information (e.g. deliberate distribution of false information);
   - system interruptions and other transmission faults which could cause delays, distortions, misallocations or the deletion of information;
   - misuse resulting in damage due to the accessing of information by third parties;
   - access of information upon losing the end device.

You furthermore acknowledge that the information provided by UBS is provisional and non-binding. Regarding this point, see clauses 6 (Risks) and 7 (Information from machines, terminals, monitors and other EDP systems) of the "Basic provisions for UBS Digital Banking (e-banking and mobile banking for firms, corporations and other institutions)" ("Basic provisions").

3. You are aware of and accept the inherent risks of using the service "SMS Inquiry", including in particular the risk of disclosure of the banking relationship and client information to third parties, and, to the extent permitted by law, release UBS from any liability for losses or damages resulting from the use of the service "SMS Inquiry". UBS excludes any further warranty and accepts no further liability for the accuracy, completeness and relevance to the present of the information.

4. UBS is authorized to change the scope of the service or to discontinue the service altogether at any time without prior notice. Regarding this point, see clauses 9 (Country-specific restrictions, foreign import and export restrictions) and 12 (Amendments to provisions and functions) of the Basic provisions.

5. UBS provides the service "SMS Inquiry" free of charge, but reserves the right to introduce a compensation/fee for this service at a later date.

Charges for sending and receiving text messages (including roaming) will apply in accordance with your agreement with your network provider. Please contact your network provider for any questions concerning such charges.

6. Art. 14 (Profiling and Marketing) of the General Terms and Conditions also applies for data obtained in connection with the service "SMS Inquiry". UBS gives the customer the option of opting out of receiving such text messages.

7. Additionally, the Terms of use and Privacy statement, the "Country-specific legal information and restrictions" and the other page-specific information and notes contained on the individual website shall apply. Please read these carefully.
Terms and conditions for the use of the UBS Debit Cards
(UBS Debit Card V PAY, UBS Debit Card Maestro and UBS Customer Card with PIN code)

1. Use of the card
The UBS Debit Cards are to be used with a PIN code and allow holders to:
- withdraw cash at UBS counters and from UBS ATMs in Switzerland
- deposit cash at UBS counters and at correspondingly designated UBS ATMs in Switzerland
- request account and custody account details at UBS counters and from UBS ATMs in Switzerland
- issue payment orders at UBS counters or via a UBS Multimat.
The UBS Debit Card V PAY and UBS Debit Card Maestro can also be used for the following functions:
- withdraw cash at counters and ATMs both in Switzerland and abroad;
- pay for goods and services from merchants equipped with devices for this purpose.
In addition, the UBS Debit Card Maestro can be occasionally used to pay for goods and services abroad by signing a transaction slip.

2. Account relationship
The UBS Debit Card provides access to the account for which it has been issued. In general, current or future accounts (hereinafter referred to as the "account") managed under the same master number can also be accessed at UBS counters and UBS ATMs.

3. Authorized cardholder
Authorized cardholders may be accountholders, holders of a power of attorney or persons designated by the accountholder (hereinafter referred to as "authorized cardholder"). The UBS Debit Card is issued in the name of the respective authorized cardholder. Each UBS Debit Card issued remains the property of UBS Switzerland AG (hereinafter referred to as "UBS"). The accountholder is responsible for all other authorized cardholders being informed of changes to these terms and conditions and further terms and conditions for the use of the UBS Debit Card.

4. Identification
Each person who identifies himself through the insertion of the UBS Debit Card
- and the entering of the correct PIN code in a device equipped for this purpose or
- by simply using the UBS Debit Card (e.g. in a car park, at a highway tollbooth or to make a cashless payment) or
- by signing the transaction slip or
- identifying themselves in another manner specified by UBS
is considered authorized to execute transactions with this UBS Debit Card; this also applies if this person is not the actual authorized cardholder. Accordingly, UBS is entitled to debit amounts that have been thus transacted and registered electronically from the relevant account. The risks arising from misuse of the UBS Debit Card are thus assumed by the accountholder.

5. Powers of attorney
At UBS counters, client advisors are entitled at all times to identify the holder of the UBS Debit Card by means of a signature and/or an identification document instead of via the PIN code. In such cases, the signing authority on the UBS power of attorney document shall take precedence.
The removal of an attorney’s signing authority from the UBS power of attorney document shall not automatically invalidate the UBS Debit Card. Moreover, neither the death nor incapacity of the authorized cardholder shall automatically result in the termination of the power of attorney issued or the invalidation of the UBS Debit Card with the PIN code. Rather, in all such cases, the client is required to issue explicit instructions to UBS to block the UBS Debit Card.

6. Fees/charges
UBS can charge fees for the issuance and management of the UBS Debit Card and for the processing of transactions using the card. These can be found in the relevant fee schedules/product information sheets available at any time. Amendments to fees/charges which are in line with changing market conditions or costs may be made at any time via adjustments to the fee schedules/product information sheets. Such amendments shall be communicated to the authorized cardholder in an appropriate manner. Upon notification and in the event of objection the authorized cardholder shall be free to cancel the card with immediate effect.
For transactions with the UBS Debit Card, UBS as card issuer shall under certain circumstances receive from the acquirer (company that concludes agreements with acceptance points for the acceptance of debit cards as a means of payment) a so-called interchange fee. The interchange fee serves, among other things, to cover the ongoing costs, in particular the costs for processing the transactions and the costs in connection with the risks involved with the granting of credit, if these are not already covered by fees/charges in accordance with fee schedules/product information sheets. The interchange fee is available at ubs.com/cards or can be requested from customer service. In addition, UBS may receive third-party contributions (from, for example, international card organizations) to promote sales.

7. Duties of care
The authorized cardholder must fulfill the following duties of due diligence in particular:

a) Signing
Upon receipt of the UBS Debit Card Maestro, the authorized cardholder shall sign it immediately in the space provided.

b) Storing/passing on the UBS Debit Card
The UBS Debit Card must be kept in a safe place to prevent loss or misuse. The authorized cardholder must always know where his/her UBS Debit Card is and regularly ensure that it is still in his or her possession. The UBS Debit Card may not be handed to third parties or made accessible to others in any way.

c) Use of the PIN code
After receiving the PIN code, which is delivered in a separate, sealed envelope, the authorized cardholder can change it. The new PIN code must be chosen in such a way that it is not easy to detect or deduce (no telephone numbers, birthdays, car registration numbers etc.). The authorized cardholder must ensure that no one else is aware of his or her PIN code. In particular, the PIN code must not be passed on or made accessible in any other way (e.g. by not concealing the PIN code when entering it at a merchant or ATM). The PIN code must neither be stored with the UBS Debit Card nor saved electronically (not even in an altered form). If there is reason to assume that another person is aware of the PIN code, the authorized cardholder must change the PIN code immediately.

d) Obligation to check statements and reporting of discrepancies
Account statements must be checked immediately upon receipt. Any discrepancies, in particular debits resulting from misuse of the UBS Debit Card, must be reported immediately, and contested in writing to the address of UBS within 30 days of receipt of the statement. If the objection is not submitted in time, this may result in the authorized cardholder violating his obligation to minimize losses and in his being held responsible for the resulting losses. The UBS Debit Cards loss notification form must be completed, signed and returned to UBS within ten days of receipt.

1 The singular form also includes the plural, and all masculine terms referring to persons refer to persons of both genders.
e) Reporting a lost card/reporting lost cards to the police
The authorized cardholder must report any instance of loss, theft, confiscation at an ATM or suspicion of misuse immediately to the unit designated by UBS, regardless of any time difference. If there is suspicion that a criminal act has occurred, the authorized cardholder must further report this to the police immediately and take all reasonable steps to assist in resolving the matter and minimizing the loss or damage incurred.

8. Responsibility/liability
Provided the authorized cardholder can provide evidence that he/she has adhered to the Terms and conditions for the use of the UBS Debit Cards in all respects (in particular, the duties of due diligence under Section 7) and is not at fault in any other way, UBS shall assume responsibility for any loss or damage suffered by the accountholder as a result of misuse of the UBS Debit Card by third parties. This shall also apply to damages arising from forgery or alteration of the UBS Debit Card. Persons related to or otherwise associated with the authorized cardholder, e.g. partners, holders of a power of attorney and persons living in the same household, shall not be deemed to be third parties. Damages covered by insurance and any consequential damages shall not be borne by UBS.

The authorized cardholder may not claim for compensation linked to technical faults and breakdowns that mean that the UBS Debit Card cannot be used.

UBS does not guarantee in any way the accuracy or completeness of information and reports obtained using ATMs, terminals, screens or other IT systems. In particular, any information regarding accounts and custody accounts (account balances, account statements, transactions, etc.) shall be deemed provisional and not legally binding unless explicitly stipulated as such.

9. Card limits/usage limits
UBS sets a daily and monthly limit for each issued UBS Debit Card and informs the accountholder of these limits in an appropriate manner. The UBS Debit Card may only be used if sufficient cover is available on the associated account (credit balance or authorized credit limit). Transactions may be rejected by UBS if the account balance is insufficient or the required credit limit has not been granted. This also applies if the withdrawal limits of the relevant account or the UBS Debit Card in question are exceeded.

UBS is, however, entitled to authorize transactions, even if the account balance is insufficient or a credit limit has been exceeded.

10. Bank’s right to debit
UBS is entitled to debit all amounts resulting from the use of the UBS Debit Card (see Section 4) and all fees (see Section 6) to the account. UBS’s right to debit also remains in full force in the case of dispute between the authorized cardholder and third parties (e.g. merchants).

Any disputes in relation to discrepancies and complaints about goods or services and any resulting claims must be settled directly by the authorized cardholder with the respective merchant. When returning goods, a credit confirmation must be requested from the merchant; when canceling a transaction, a confirmation of cancellation must be requested.

In response to this, UBS is free to use credit balances in foreign currencies shall be converted into the account currency. The exchange rates applied can be viewed in the fee schedules/product information sheets at any time. The exchange rate also contains a surcharge. The surcharge applicable when using the UBS exchange card can be viewed at ubs.com/cards and is being requested from customer service.

11. Transaction slip
The authorized cardholder can obtain a transaction slip on request when using the UBS Debit Card at most ATMs. Transaction slips are also made available either automatically or on request when the authorized cardholder purchases goods and services using the UBS Debit Card V PAY or UBS Debit Card Maestro. These are considered to be debit advices.

When depositing cash at designated UBS ATMs, the amount recognized by the UBS ATM and confirmed to the UBS ATM by the person making the deposit is credited to the selected account. The transaction slip obtained when depositing cash at UBS ATMs shall be considered to be a credit advice.

12. Renewal of the card
The UBS Debit Card shall remain valid up to and including the expiry date displayed on the card. Subject to correct business procedures and unless the authorized cardholder expressly notifies the Bank that the card is not to be renewed, the UBS Debit Card will be replaced by a new debit card prior to the end of the date indicated on the card. If the authorized cardholder does not wish to renew, UBS shall be informed of this in writing at least two months before the card expires.

13. Blocking/termination
The authorized cardholder and UBS may at any time and without giving reasons arrange for the card to be blocked or for the contractual relationship to be terminated. In particular, UBS shall block the UBS Debit Card if the authorized cardholder expressly requests this or if the authorized cardholder reports the loss or theft of the UBS Debit Card and/or the PIN code.

Blocking of the card can only be requested from the unit designated by UBS. The blocking of the card shall only be lifted by UBS with the written consent of the accountholder.

If it is not possible to reach an agreement, the authorized cardholder, e.g. partners, holders of a power of attorney and persons living in the same household, shall not be deemed to be third parties. Damages covered by insurance and any consequential damages shall not be borne by UBS.

The authorized cardholder may not claim for compensation linked to technical faults and breakdowns that mean that the UBS Debit Card cannot be used.

UBS does not guarantee in any way the accuracy or completeness of information and reports obtained using ATMs, terminals, screens or other IT systems. In particular, any information regarding accounts and custody accounts (account balances, account statements, transactions, etc.) shall be deemed provisional and not legally binding unless explicitly stipulated as such.

14. Obtaining, processing and disclosure of data/involvement of third parties
The authorized cardholder accepts that UBS may engage the services of third parties. In particular, he/she agrees that the agents commissioned to conduct UBS card business on behalf of UBS and their contractors (e.g. for the production of cards) shall be given access to his or her data insofar as this is necessary for the diligent performance of the tasks assigned to them. In this respect, the authorized cardholder releases UBS from bank-client confidentiality and data protection. The international card organizations (e.g. Mastercard and Visa) and their contractors responsible for processing card transactions on their behalf shall, however, be informed solely of the relevant transaction data (in particular card and transaction reference number, transaction and invoice amount, booking and invoice date and information on the merchant). The authorized cardholder further accepts that the relevant data may be forwarded to UBS via the global networks of the international card organizations, even with respect to transactions conducted in Switzerland.

UBS draws attention to the fact that Swiss law (e.g. on bank-client confidentiality, data protection) extends only to Swiss territory and that all data transmitted abroad is therefore no longer subject to any protection under Swiss law. The authorized cardholder is in agreement that contractual and transaction data may be disclosed by UBS to satisfy statutory or regulatory disclosure obligations as well as to safeguard justified interests (for example, within the scope of bankruptcy proceedings). UBS and third parties engaged by UBS may save, process, combine and use contractual and transaction data and create profiles on the basis of these data. These data will used by UBS and its Group companies, in particular for market research, marketing and risk management purposes. Third parties appointed by UBS and their employees are obliged to comply with the Swiss Data Protection Act.

UBS is authorized to send the authorized cardholder fraud warnings to the cell phone number provided by the authorized cardholder, which may lead to the disclosure of the banking relationship and bank client information.

UBS is authorized to assign all claims relating to the account holder to third parties at any time.

15. Changes to the terms and conditions
In justified cases UBS is entitled to modify the terms and conditions and the product and service-specific provisions at any time. UBS communicates such modifications in advance and in an appropriate manner. The amendments shall be deemed to have been accepted by the authorized cardholder unless an objection is raised in writing within one month of notification, but in any event when the card is first used. In case of objection and in case the authorized cardholder is unable to reach an agreement with UBS, the authorized cardholder shall be free to cancel the card with immediate effect (see Section 13) before the amendments become effective.

UBS Debit Card
Published April 2018
General Terms and Conditions for the use of UBS Commercial Credit Cards

These General Terms and Conditions (hereinafter “GTC”) govern the legal relationship between the company requesting the card (hereinafter “company”) and UBS Switzerland AG (hereinafter “UBS”) for the use of UBS Visa and Mastercard Commercial credit cards (hereinafter “cards”). Additionally, product and service-specific provisions apply.

1. Card relationship

1.1 Upon acceptance of the company’s main account application UBS opens a main account (hereinafter "main account").

1.2 After acceptance by UBS of the main account card request signed by the company, UBS will issue a personal card for the employee designated by the company in his name (hereinafter “cardholder”). The UBS Visa Buyer’s Card (hereinafter “buyer’s card”) will also be issued in the name of the cardholder and can only be used for distance payments.

1.3 The company shall inform the cardholder of the applicable GTC, in particular about data processing and the obligations to exercise due care as well as the product and service-specific provisions. As far as necessary the company shall collect the permission of the cardholder and on request will present this permission to UBS, in particular, in relation to data processing of the cardholder by UBS, the passing on, storage, processing, combination and use of contract and transaction data (hereinafter “card data”), profile creation as well as the use of the data for market research, marketing and risk management purposes (see section 14), the use of the Management Information System (see section 15) and transaction processing (see sections 16.1 and 16.2). The company ensures compliance with the obligations to exercise due care. The company remains fully responsible for compliance with the GTC and the use of the card by the cardholder at all times.

1.4 Every issued card remains the property of UBS.

1.5 UBS may reject main account and card applications without giving reasons.

1.6 The company shall keep the information provided to UBS up to date, e.g. company name, address, account details and mobile phone number of the contact persons and cardholders.

2. Use of the card and authorization of transactions

2.1 Transactions may be authorized as follows at merchants and service providers (hereinafter “merchants”) worldwide, subject to the individual card and cash withdrawal limits as well as in connection with the limit of the main account of the company.

2.1.1 In the case of card payments on site or cash withdrawal from the machine or bank counter: by entering the PIN code, by signing the sales receipt or by simply using the card (e.g. at tollbooths, in car parks or when making contactless payments) or by specifying the card number, the expiration date and (if requested), the three-digit security code (CVV, CVC) or by any other means specified by UBS or agreed with UBS;.

2.1.2 In case of distance payments (via Internet, by telephone or correspondence): by giving the card number, the expiration date and (if requested), the three-digit security code of the card currency, a processing fee will be added to the applied exchange rate. The exchange rate contains a surcharge. The surcharge applicable when using the UBS exchange rate can be viewed at ubs.com and queried from Customer Services. UBS may also receive sales promotion contributions from third parties (e.g. from international card organizations).

2.2 Transactions with the buyer’s card may only be authorized according to section 2.1.2.

2.3 The company acknowledges all transactions authorized in accordance with sections 2.1 and 2.2 and the resulting claims of merchants respectively. At the same time, the company irrevocably instructs UBS to automatically settle the claims of merchants.

2.4 The card can only be used for business expenses of the company. Any instructions for the cardholder issued by the company cannot be relied on against UBS. The use of the card for illegal purposes is prohibited.

2.5 UBS may at any time modify the options for using the card (section 2.1 and 2.2), as well as the limits (main account, card and cash withdrawal limits). The card limit is shown on the card statement or, just as the cash withdrawal limit, can be queried from Customer Services.

3. Costs, credit interest and commissions

3.1 Costs, fees and commission (hereinafter “costs”) and credit interests may be charged in connection with the main account as well as for the card and its use. The costs and credit interests are disclosed together with the main account and card application or in an appropriate manner and may at any time be queried from Customer Services and accessed online at ubs.com/commercialcards. Furthermore, UBS may pass on third party costs and expenses incurred by the company.

3.2 Amendments to costs and credit interests due to changing expenses or market conditions or to costs may be made at any time via adjustments to the fee schedules /product information sheets. They shall be announced in an appropriate way. Upon notice and in the event of objection, the company may cancel the main account with immediate effect.

3.3 In the event of transactions in a different currency than the card currency, a processing fee will be added to the applied exchange rate. The exchange rate contains a surcharge. The surcharge applicable when using the UBS exchange rate can be viewed at ubs.com and queried from Customer Services.

3.4 As the card issuer, UBS receives a so-called interchange fee for every card-based transaction from the acquirer (the company that enters into contracts with merchants regarding the acceptance of credit cards as a means of payment). Inter alia, the interchange fee is used to cover the current costs, especially the costs for the transaction processing and the costs in connection with the risks of granting credit, insofar as these are not already covered by the costs pursuant to section 3.1. The interchange fee can be viewed at ubs.com and queried from Customer Services. UBS may also receive sales promotion contributions from third parties (e.g. from international card organizations).

4 Statements and methods of payment

4.1 UBS grants the company credit in the amount of the main account limit. The credit is managed as a current account facility on the main account. All transactions authorized in accordance with sections 2.1 and 2.2 and the costs / credit interest pursuant to section 3 will be booked to the card account. The agreed credit interest will be charged on all transactions amounts and costs from the date of the transaction in question.

¹The singular form also includes the plural, and all masculine terms referring to persons refer to persons of both genders.
4.2 Upon request, the company shall receive monthly a balance overview of all cards as well as a card statement showing all transactions authorized in accordance with sections 2.1 and 2.2 and the costs and/or credit interest owed pursuant to section 3, provided that transactions have been authorized or costs and credit interest are owed. The card statement will be generated either as a collective statement or, by request of the company, as an individual statement per card that will be sent to the cardholder. The company shall pay the amounts specified in the statement in full by the date printed on the statement. Any disputes in relation to discrepancies and complaints about goods and services, as well as any resulting claims (section 8.1) do not release the company from its obligation to pay the amounts specified in the statement.

4.3 UBS will not charge any credit interest (section 4.1) for statement amounts fully paid by the due date.

4.4 If, however, the statement amount is not paid or is not paid in full by the due date, the credit interest will be charged on all amounts as well as costs starting from the date of the transaction in question. The credit interest payable will be shown and invoiced in the statement for the following month. (Partial) payments will be taken into account in the further interest calculation after being booked and will first be offset against open interest claims.

4.5 If payment is made by direct debit from an account held with another bank, UBS is authorized to disclose the necessary data (name of the company or cardholder, address, date of invoice, number of the main account or card account, and the invoice amount and currency) to this bank. If payment is made via e-bill, UBS is authorized to disclose the necessary card data to all parties, e.g. SIX Paynet Ltd and its network partners, who on their part may involve other service providers.

5. Means of access

5.1 UBS provides the company and the cardholder with personal means of access, e.g. Access App, PIN code, contract number (so-called account information, hereinafter “means of access”), which shall be used in the intended way only. UBS may replace or adjust the personal means of access at any time. UBS is authorized to send the company and the cardholder single-use confirmation and activation codes to the mobile phone number provided by them for such purpose, which could allow third parties such as network service providers to conclude that there is a banking relationship and may lead to the disclosure of bank client information.

5.2 Any person who successfully identifies himself with the personal means of access shall be deemed to be authorized to give UBS binding instructions. UBS shall perform the identity check with the appropriate standard of care and diligence customary in the business. As a result, incoming instructions will be deemed given by the company. UBS will be deemed to have duly performed if it complies with these instructions in the course of usual business.

6. UBS Digital Banking

6.1 UBS may offer the company and the cardholder digital services (UBS Digital Banking). UBS Digital Banking and the functions offered can be accessed after the company or the cardholder has successfully proven access authorization to UBS using a personal means of access. Any additional agreements for the use of UBS Digital Banking may be submitted to the company and the cardholder in electronic form after the cardholder has successfully proven access authorization. Agreements concluded electronically are considered to have the same effect as agreements signed manually.

6.2 The use of UBS Digital Banking is associated with certain risks due to, among other things, the download, installation and use of apps and related connection points to third parties (e.g. providers of sales platforms, network operators, device manufacturers) or the possibility of using unencrypted communication channels (e.g. text messages), including: (1) disclosure of the banking relationship to third parties, thereby compromising banking secrecy; (2) changes to or falsification of information (e.g. spoofing); (3) system interruptions, security-related limitations and unauthorized removal of user restrictions on the end device and other disruptions that may make it impossible to use the service; (4) misuse resulting from manipulation by malware or unauthorized use in the event of loss of the device.

6.3 By using UBS Digital Banking, the company and the cardholder accept, without limitation, the risks specified above and any separate terms of use.

7. Duty of care

7.1 The cardholder shall sign the card in the area provided for this purpose immediately upon receipt. This does not apply to the buyer’s card.

7.2 The means of access and the card must be stored separately and with care. They shall not be sent, passed on or made accessible to third parties in any other way (e.g. by concealing the PIN code when entering it). Means of access shall not be noted on the card or saved electronically without encryption, not even in altered form, and shall not be easily ascertainable, e.g. no telephone numbers, dates of birth, car number plates etc. If there is reason to assume that another person is aware of the means of access, these must be changed immediately.

7.3 The possession and place of storage of the card must be known and should be regularly checked. If there is reason to assume that an unauthorized person has gained possession of the card, it shall promptly be recovered. If loss, theft, confiscation or misuse of the card has occurred or is suspected, the card must be blocked immediately (regardless of any time difference) or have it blocked by Customer Services. Furthermore, if it is suspected that criminal offenses have been committed, these shall be immediately reported to the local police in Switzerland or abroad and all reasonable steps must be taken to assist in clearing up the matter and minimizing the loss or damage incurred.

7.4 Card statements must be checked immediately upon receipt, ideally against the retained sales and transaction receipts. Discrepancies, in particular debits resulting from misuse of the card, must be reported to Customer Services immediately upon receipt of the card statement, but in any case, no later than 30 days (date of postmark) of the card statement date by written notice of complaint sent to the address of UBS. If the complaint is not submitted in time, this may result in the company violating its obligation to minimize losses and being held responsible for the resulting losses.

7.5 If the card is blocked/terminated, all merchants that are paid using the card for recurring services (e.g. online services, subscriptions, memberships or ticket apps) or for booking/reservations (e.g. for rental cars, overnight hotel stays) must be informed of the blocking/termination of the card.

7.6 The company undertakes to have the cards of employees leaving UBS blocked and terminated immediately.

7.7 Expired, terminated or blocked cards shall immediately be rendered unusable.

7.8 If the company does not receive a new card at least 15 days before the expiry of the preceding card, the company must report this to Customer Services immediately.

8 Responsibility and liability

8.1 The company is liable for all liabilities arising from the use of the cards, even in case of individual statements. Any disputes in relation to discrepancies and complaints about goods or services and any resulting claims must be settled directly by the company with the respective merchant. When returning goods, a credit confirmation must be requested from the merchant; when canceling a transaction, a confirmation of cancellation must be requested.

8.2 As a matter of principle, the company is liable for any risks resulting from misuse of the card. In any case, the company is liable for all transactions (1) disclosed after the card has been blocked/terminated immediately, (2) in all other cases, where a complaint is filed within the stipulated period (section 7.4), UBS will assume responsibility for loss or damage resulting from misuse of the card by third parties, provided the company has in all respects complied with these GTC (see especially section 7) and to the extent that it is not in any way to blame. In this context, persons related to or otherwise associated with the cardholder, e.g. partners,
persons living in the same household as well as persons employed by the company or active for the company, will not be deemed to be third parties. Until the card is blocked, the company is responsible for all transactions authorized in accordance with section 2.1 and 2.2.

8.3 Any loss or damage resulting from the forwarding of the card or means of access shall be borne by the company.

8.4 Loss or damage incurred by the company in connection with the possession or use of the cards shall be borne solely by the company. UBS assumes no liability if a merchant refuses to accept the card as a means of payment or if the card cannot be used due to a technical issue or because it has been terminated, blocked or the limit has been adjusted. Moreover, UBS assumes no liability if the card cannot be used on a machine or is damaged or rendered useless due to such use.

8.5 The company shall indemnify UBS against claims by cardholders if and to the extent that such claims are attributable to a breach of the duties of care, the company’s duty to inform cardholders about data processing and the rights of cardholders in this regard, or a breach of the duty to obtain the cardholder’s consent.

8.6 Notwithstanding any blocking or termination of the card, UBS may charge the company for all amounts relating to recurring services (section 7.5).

8.7 UBS does not assume any liability for any benefits or additional services made available with the card or for loss or damage covered by an insurance policy.

9. Card renewal

9.1 The card and the associated benefits and services shall expire at the end of the month printed on the card.

9.2 If the company does not wish to renew its card, UBS must be notified in writing at least two months before the expiry of the card.

10 Card blocking and termination of contractual relationship

10.1 The company and UBS may at any time and without giving reasons arrange for the card to be blocked or the contractual relationship to be terminated. Termination of the main account automatically entails termination of all cards. A cardholder may only block or terminate the card in his name on behalf of the company.

10.2 Upon termination, all outstanding amounts shall be due for payment. The company is not entitled to a pro-rata refund of the annual card fee.

11. Credit information and reports

UBS may obtain all information required for checking the card application and processing the contract from debt enforcement offices, the company’s bank intermediary and from the Central Credit Information Office (hereinafter “ZEK”; members of ZEK include companies from the consumer credit, leasing and credit card sectors). In this respect, the company releases UBS and these entities from their obligation to maintain banking secrecy and data protection for any data processed abroad.

Please note that Swiss law (e.g. data protection) applies to the global Visa or Mastercard networks to the card issuer UBS and transactions in Switzerland will also forward transaction data via the merchant services offered of group companies. To this extent, UBS is released from its obligation to maintain banking secrecy and data protection. UBS will ensure that the recipients of card data are bound to observe corresponding banking secrecy and data protection obligations.

12. Outsourcing of business areas and services

UBS may outsource business areas and services to group companies and third parties in Switzerland and abroad. The group companies responsible for processing the card business have the same right to outsource. This right includes but is not limited to the processing of the card business, credit checks, documentation, card printing, invoicing, collection, compliance, data management, IT and back and middle office services, which may be outsourced in whole or in part. When outsourcing, it may be necessary to transmit card data to group internal or external service providers and for service providers to make use of other service providers. All service providers are subject to non-disclosure provisions in this regard. Where a service provider is based-abroad, UBS or the group companies engaged by UBS will only transmit data that cannot be used to identify the company or the cardholder.

13. Data privacy notice

The data privacy notice of UBS applies unless otherwise set out here. The company may view the data privacy notice at ubs.com/data-privacy-notice-switzerland or request a copy of the data privacy notice from UBS Customer Services.

14. Profile building and marketing

14.1 UBS and third parties engaged by UBS may store, process, combine and use card data and create profiles on the basis of this data. This data will be used by UBS and its group companies, in particular, to provide the company, if applicable, with individual advisory services, tailored offerings and information about products and services offered by UBS or its group companies, as well as for market research, marketing and risk management purposes. This applies, without limitation, to the following data: details concerning the company, as well as card transactions and additional services. The company may opt out of receiving offerings and information about products and services offered by UBS or its group companies at any time. Customer Services must be informed of this request in writing. Third parties and their employees acting on behalf of UBS are obliged to comply with the Swiss Data Protection Act.

14.2 The company acknowledges that UBS shares card data for business purposes with group companies in Switzerland. In particular, data will be disclosed for the purpose of effecting comprehensive and efficient customer care, and for providing information regarding the provision of advisory services. All entities engaged in connection with the provision of advisory services commissioned by UBS shall be deemed authorized to transmit and make available all such master and transaction data electronically via secure connection to the company as well as to employees specially authorized by the company. In connection with the present or future provision of MIS services, UBS and group companies commissioned by UBS shall be deemed authorized to transmit and make available all such master and transaction data electronically via secure connection to the third parties authorized to provide the service (e.g. Mastercard, Belgium; Lufthansa AirPlus Servicekarten GmbH, Germany) and the contracting partners consulted by these companies for the purpose of providing advisory services. To this extent, UBS is released from its obligation to maintain banking secrecy and data protection. UBS will ensure that the recipients of card data are bound to observe corresponding banking secrecy and data protection obligations.

15. Management information system

The company may request third-party services in connection with the card in respect of the Management Information System (hereinafter “MIS”). MIS is used for the consolidation of further electronic processing in ERP and expense management systems, for the use of any card-related master data (e.g. main account number, card account number and card number, opening and expiration dates of the card, card status, main account limit and card limits, name and address of the company and cardholder as well as cost center details and additional data) as well as transaction data (see section 16.1) and the following provision and notification of this data (e.g. via internet connection) to the company as well as to employees specially authorized by the company. In connection with the present or future provision of MIS services, UBS and group companies commissioned by UBS shall be deemed authorized to transmit and make available all such master and transaction data electronically via secure connection to the third parties authorized to provide the service (e.g. Mastercard, Belgium; Lufthansa AirPlus Servicekarten GmbH, Germany) and the contracting partners consulted by these companies for the purpose of providing advisory services. To this extent, UBS is released from its obligation to maintain banking secrecy and data protection. UBS will ensure that the recipients of card data are bound to observe corresponding banking secrecy and data protection obligations.

16. Transaction processing and fraud prevention

16.1 Through the use of the card, the international card organizations (Visa and Mastercard) and their contractors responsible for processing card transactions on their behalf will be informed of the respective transaction data (e.g. card and transaction reference number, transaction amount and date, information about the merchant). In certain cases (e.g. purchase of airline tickets, hotel bills, car rental), they will also be provided with additional pieces of information such as, name of the cardholder or the name of the person for whom the transaction was executed. Moreover, the company accepts that merchants in Switzerland will also forward transaction data via the global Visa or Mastercard networks to the card issuer UBS and the group companies responsible for the processing and other third parties. Please note that Swiss law (e.g. data protection) applies to the Swiss territory only and that any data sent abroad is no longer subject to the protection afforded under Swiss law. To this extent, UBS is released from its obligation to maintain banking secrecy and data protection for any data processed abroad.
16.2 The data communicated to, or received by, the international card organizations can be processed by them for their own purposes and in accordance with their own privacy policies (see visa.com and mastercard.com) in Switzerland and abroad (also in countries which may not have adequate data protection).

16.3 In the case of distance payments via the internet, the merchant may also forward data such as the card number, time of purchase, transaction amount, last name and first name, telephone number and email address, billing and delivery address of the buyer or service recipient, as well as the device ID and IP address from which the payment was triggered, via the global networks of Visa or Mastercard to UBS or to the Group companies and third parties in Switzerland and abroad which are responsible for the processing. UBS as well as group companies and third parties in Switzerland and abroad engaged by UBS are authorized to process, combine, store and use this data and to create profiles from it, for the purpose of approving a transaction and for analyzing fraud patterns.

16.4 UBS may furthermore send the cardholder security notifications (e.g. fraud alerts) to the mobile phone number provided by the cardholder, which could allow third parties such as network and service providers to conclude that there is a banking relationship and may lead to the disclosure of bank client information.

17. Updating services

17.1 The international card organizations offer updating services. The function of these services is to provide updates of the card expiration date to participating merchants with which information has been deposited in accordance with the section 2.1.2. This is to ensure that payments for recurring services and preauthorized payments (such as for online services, subscriptions or ticket apps) can be made automatically after the card expiration date has been updated. The company agrees that UBS may transfer the card number and expiration date of the cards to the international card organizations for the purpose of performing update services and for the purposes set forth in the relevant form at ubs.com.

17.2 The international card organizations are entitled to involve additional data processors. The international card organizations and the additional data processors process this data in Switzerland and abroad (including countries which may not have adequate data protection). However, appropriate measures are always taken to protect customer data, and the data processors are obligated to ensure appropriate data protection.

In particular, the international card organizations forward the card number and the updated expiration date via their global networks to merchants which support such an updating service, and to other entities involved in the updating services (such as acquirers).

17.3 UBS offers the company the possibility to opt out of participating in the updating services. The company may at any time declare opting out by sending the corresponding form under ubs.com to Customer Services.

18. Modification of conditions and other provisions

18.1 In justified cases, UBS may amend the GTC and the product and service-specific provisions at any time. UBS shall communicate such amendments in advance and in an appropriate manner. The amendments will be deemed to have been accepted unless an objection is raised in writing within one month of notification. In case of objection, the company shall be free to terminate the main account with immediate effect before the amendments become effective. Special agreements remain reserved. If the company has access to UBS Digital Banking, amendments and modifications to this agreement may also be communicated exclusively in electronic form.

18.2 UBS is authorized to assign all claims against the company to third parties at any time.

18.3 UBS may disclose card data in Switzerland and abroad for the purpose of complying with statutory or regulatory disclosure obligations and for protecting legitimate interests (e.g. in the course of recovery proceedings).

19. Applicable law and place of jurisdiction

This agreement is governed by and construed in accordance with substantive Swiss law. Exclusive place of jurisdiction for all legal proceedings is Zurich or the location of the branch holding the account. This shall also be the place of performance and, for companies domiciled abroad, the place of debt collection. Any mandatory legal places of jurisdiction are reserved.
General Terms and Conditions for the use of UBS Business Prepaid Cards

These General Terms and Conditions (hereinafter “GTC”) govern the legal relationship between the company requesting the card (hereinafter “company”) and UBS Switzerland AG (hereinafter “UBS”) for the use of UBS Visa and Mastercard Business Prepaid Cards (hereinafter “cards”). Additionally, product and service-specific provisions apply.

1. Card relationship

1.1 Upon acceptance of the company’s main account application UBS opens a main account (hereinafter “main account”).

1.2 After acceptance by UBS of the main account application signed by the company, UBS will issue a personal card for the employee designated by the company in his name (hereinafter “cardholder”). The card applied for may also be issued solely as a virtual card and may be displayed in an environment specified by UBS or by any other means agreed with UBS.

1.3 The company shall inform the cardholder of the applicable GTC, in particular about data processing and duties of care as well as product and service-specific provisions. If necessary, the company shall obtain the permission of the cardholders for the use of the card by the cardholder at all times.

1.4 Every issued card remains the property of UBS.

1.5 A card can only be issued and used if the company has a UBS bank account in its own name.

1.6 UBS may reject main account and card applications without giving reasons.

1.7 The company shall keep the information provided to UBS up to date, e.g., company name, address or account details.

2. Use of the card and authorization of transactions

2.1 Subject to:
- the individual card balance (hereinafter “balance”) and the individual cash withdrawal limit; or
- the main account balance (hereinafter also “balance”) and the individual card balance as well as cash withdrawal limit.

transactions may be authorized as follows at merchants and service providers (hereinafter “merchants”) worldwide:

2.1.1 in case of card payments on site or cash withdrawal: by entering the PIN code, by signing the sales receipt or by simply using the card (e.g. at tollbooths, in car parks or when making contactless payments) or by specifying the card number, the expiration date and (if requested) the three-digit security code (CVV, CVC) or the name as it appears on the card or by any other means specified by UBS or agreed with UBS;

2.1.2 in case of distance payments (via internet, by telephone or correspondence): by giving the cardholder’s name as it appears on the card, the card number, the expiration date, and (if requested) the three-digit security code (CVV, CVC). Additionally, when authorizing online, a password may need to be entered, authorization may need to be granted via Access App, or by any other means specified by UBS or agreed with UBS;

2.1.3 in case of payment for goods or services through channels other than the ones specified above (e.g. mobile payment solutions): in accordance with separate terms of use or by any other means specified by UBS or agreed with UBS;

2.1.4 within the framework of tokenization technology the card number and the expiration date can be replaced by a token which is used to process the payment;

2.1.5 in the case of updating services, the automatic update of the expiration date is reserved (see section 15).

2.2 The company acknowledges all transactions authorized in accordance with sections 2.1 and the resulting claims of merchants respectively. At the same time, the company irrevocably instructs UBS to automatically settle the claims of merchants.

2.3 The card may only be used within the available balance and the applicable individual card and cash withdrawal limits (see section 2.1) and exclusively for business expenses of the company. Any instructions for the cardholder issued by the company cannot be relied on against UBS. The use of the card for illegal purposes is prohibited.

2.4 UBS may at any time modify the options for using the card (section 2.1.), as well as the limits (individual card and cash withdrawal limits). The individual card limit is shown on the card statement or, in the case of the individual cash withdrawal limit, can be queried from Customer Services. The individual card limit may also be displayed in UBS Digital Banking. The balance is equivalent to the amount paid in less any costs, fees, commissions and transactions already made. If the card is to be renewed or replaced, the individual card balance will be transferred, if available, following the deduction of any applicable costs, fees and commissions. The balance is shown on the balance overview of all cards or on the card statement and can be queried from Customer Services as well as displayed in UBS Digital Banking. UBS may set a maximum balance and may amend it at any time.

3. Costs, fees and commissions

3.1 Costs, fees and commission (hereinafter “costs”) may be charged in connection with the main account as well as for the cards and their use. The costs are disclosed together with the main account and card application or in any other appropriate manner and may, at any time, be requested from Customer Services and accessed online at ubs.com/commercialcards. Furthermore, third-party costs and expenses incurred by the company may be passed on.

3.2 Amendments to costs due to changing market conditions or to costs may be made at any time via adjustments to the fee schedules / product information sheets. They shall be announced in an appropriate way. Upon notification and in the event of objection, the company may cancel the main account with immediate effect.

3.3 In the event of transactions in a different currency than the card currency, a processing fee will be added to the applied exchange rate. The exchange rate contains a surcharge. The surcharge applied when using the UBS exchange rate can be viewed at ubs.com and queried from Customer Services.

3.4 As the card issuer, UBS receives a so-called interchange fee for card-based transactions from the acquirer (the company that enters into contracts with merchants regarding the acceptance of prepaid cards as a means of payment). Inter alia, the interchange fee is used to cover the current costs, especially the costs for transaction processing, insofar as these are not already covered by the costs pursuant to section 3.1. The interchange fee can be viewed at ubs.com and requested from Customer Services. UBS may also receive sales promotion contributions from third parties (e.g. from international card organizations).
4. Statement, payment and repayment terms

4.1 The company will receive a monthly balance overview of all cards as well as a card statement including all transactions authorized in accordance with section 2.1 and the costs owed pursuant to section 3, provided that transactions have been executed or costs are owed. The card statement will be sent to the company itself as well as to the respective cardholder. The company may opt out of receiving the balance overview of all cards and the card statement in certain cases as stipulated by UBS.

4.2 The company must settle any negative balances on the main account or the individual card's in full by the date indicated on the balance overview of all cards or the card statement at the latest using a payment method accepted by UBS.

4.3 If the negative balance remains despite a request made by UBS, UBS may demand immediate payment of the outstanding amount (including costs pursuant to section 3) and block the card. Any reminder and collection fees shall be borne by the company. Furthermore, UBS reserves the right to offset any negative balance against assets on additional cards or on another account held in the company’s name at UBS.

4.4 The company may request the refund of the balance from Customer Service or in a way specified by UBS. The refund will be paid exclusively onto the UBS bank account specified for the cards and which bears the name of the company.

5. Means of access

5.1 UBS provides the company and the cardholder with personal means of access, e.g. Access App, PIN code (so-called means of authentication, hereafter "means of access"), which shall be used in the intended way only. UBS may substitute or modify the personal means of access at any time. UBS is authorized to send the company and the cardholder single-use confirmation and activation codes to the mobile number provided by them for such purpose, which could allow third parties such as network and service providers to conclude that there is a banking relationship and may lead to the disclosure of bank client information.

5.2 Any person who successfully identifies himself with the personal means of access will be deemed to be authorized to give UBS binding instructions. UBS shall perform the identity check with the appropriate standard of care and diligence customary in business. As a result, incoming instructions will be deemed as having been given by the company. UBS will be deemed to have duly performed if it complies with these instructions in the course of usual business.

6. UBS Digital Banking

6.1 UBS may offer the company and the cardholder digital services (UBS Digital Banking). UBS Digital Banking and the functions offered can be accessed after the company or the cardholder has successfully proven access authorization to UBS using a personal means of access. Any additional agreements for the use of UBS Digital Banking may be submitted to the company and the cardholder in electronic form after one has successfully proven access authorization. Agreements concluded electronically are considered to have the same effect as agreements signed in handwriting.

6.2 The use of UBS Digital Banking is associated with certain risks due to, among other things, the download, installation and/or use of apps and related connection points to third parties (e.g. providers of sales platforms, network operators, device manufacturers) or the possible unauthorized use of unsolicited communication channels (e.g. text messages), including: (1) disclosure of the banking relationship to third parties, thereby compromising banking secrecy; (2) changes to or falsification of information (e.g. spoofing); (3) system interruptions, security-related limitations and unauthorized removal of user restrictions on the end device and other disruptions that may make it impossible to use the service; (4) misuse resulting from manipulation by malware or unauthorized use in the event of loss of the device.

6.3 By using UBS Digital Banking, the company and the cardholder accept, in particular, the risks specified above and any separate terms of use.

7. Duty of care

In particular, the company shall fulfill the following duties of care and ensure fulfilment of them.

7.1 If the card has a signature field, the cardholder shall sign the card immediately after receipt in the area provided for this purpose.

7.2 The means of access and the card must be stored separately and with care. They shall not be sent, passed on or made accessible to third parties in any other way (e.g. by concealing the PIN code when entering it). Means of access shall not be noted on the card or saved electronically without encryption, not even in a modified form, and shall not be easily identifiable, e.g. no telephone numbers, dates of birth, car license plate. If there is reason to assume that another person is aware of the means of access, these must be changed immediately.

7.3 The possession and place of storage of the card must be known and should be regularly checked. If there is reason to assume that an unauthorized person has gained possession of the card, it shall promptly be recovered. If loss, theft, confiscation or misuse of the card has occurred or is suspected, the card must be blocked immediately (regardless of any time difference) or have it blocked by Customer Services. Furthermore, if it is suspected that criminal offenses have been committed, these shall be immediately reported to the local police in Switzerland or abroad and all reasonable steps must be taken to assist in clearing up the matter and minimizing the loss or damage incurred.

7.4 Card statements must be checked immediately upon receipt, ideally against the retained sales and transaction receipts. Discrepancies, in particular, due to, among other things, the download, installation and/or use of apps and related connection points to third parties (e.g. online services, subscriptions, memberships or ticket apps) or for bookings/reservations (e.g. for rental cars, overnight hotel stays) must be informed of the blocking or termination of the card.

7.5 If the card is blocked or terminated, all providers of mobile payment solutions and all merchants that are paid using the card or where the card credentials are stored for recurring services or pay-as-you-go services (e.g. online services, subscriptions, memberships or ticket apps) or for bookings/reservations (e.g. for rental cars, overnight hotel stays) must be informed of the blocking or termination of the card.

7.6 The company undertakes to have the cards issued to employees leaving the company immediately blocked and terminated towards UBS.

7.7 Expired, terminated or blocked cards shall immediately be rendered unusable.

7.8 If the company does not receive a new card at least 15 days before the expiry of the preceding card, the company must report this to Customer Services immediately.

8. Responsibility and liability

8.1 The company is liable for all liabilities arising from the use of the cards. Any disputes in relation to discrepancies and complaints about goods or services and any resulting claims must be settled directly by the company with the respective merchant. When returning goods, a credit confirmation must be requested from the merchant; when canceling a transaction, a confirmation of cancellation must be requested.

8.2 As a matter of principle, the company is liable for any risks resulting from misuse of the card. In any case, the company is liable for all transactions and unauthorized using a means of access. In all other cases, where a complaint is filed within the stipulated period (section 7.4), UBS will assume responsibility for loss or damage resulting from misuse of the card by third parties, provided the company has in all respects complied with these GTC (see especially section 7) and to the extent that it is not in any way to blame. In this context, persons related to or otherwise associated with the cardholder, e.g. partners, persons living in the same household as well as persons employed by
the company or active for the company, will not be deemed to be third parties. Until the card is blocked, the company is responsible for all transactions authorized in accordance with section 2.1.

8.3 Any loss or damage resulting from the forwarding of the card or means of access shall be borne by the company.

8.4 Loss or damage incurred by the company in connection with the possession or use of the cards shall be borne solely by the company. UBS assumes no liability if a merchant refuses to accept the card as a means of payment or if the card cannot be used due to a technical issue or in the event of lack of balance, a limit adjustment and if the limit has been exhausted, or due to the termination or blocking of the card. Moreover, UBS assumes no liability if the card cannot be used in a machine or is damaged or rendered useless due to such use.

8.5 The company shall indemnify UBS against claims by cardholders if and to the extent that such claims are attributable to a breach of the duty of care. Termination of the main account automatically entails termination of all cards. A cardholder may only block or terminate the card in his name on behalf of the company.

8.6 Notwithstanding any blocking or termination of the card, UBS may charge the company for all amounts relating to recurring services (section 7.5).

8.7 UBS does not assume any liability for any benefits or additional services made available with the card or for damages covered by an insurance policy or other service providers.

9. Card renewal

9.1 The card and the associated benefits and services shall expire at the end of the month printed on the card.

9.2 If the company does not wish to renew its card, UBS must be notified in writing at least two months before the expiry of the card.

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10.1 The company or UBS may at any time and without giving reasons arrange for the card to be blocked or the contractual relationship to be terminated. Termination of the main account automatically entails termination of all cards. A cardholder may only block or terminate the card in his name on behalf of the company.

10.2 Upon termination, all outstanding amounts shall be due for payment. The company is not entitled to a pro-rata refund of the annual card fee.

11. Outsourcing of business areas and services

UBS may outsource business areas and services to group companies and third parties in Switzerland and abroad. The group companies responsible for processing the card business have the same right to outsource. This right, in particular, includes the processing of the card business, documentation, card printing, invoicing, collection, compliance, data management, IT and back and middle-office services, which may be outsourced in whole or in part. When outsourcing, it may be necessary to transmit card data to group internal or external service providers and for service providers to make use of other service providers. All service providers are subject to non-disclosure provisions in this regard. Where a service provider is based abroad, UBS or the group companies engaged by UBS will only transmit data that cannot be used to identify the company or the cardholder.

12. Data privacy notice

The data privacy notice of UBS applies for the processing of personal data unless otherwise set out here. The company may view the data privacy notice at ubs.com/data-privacy-notice-switzerland or request a copy of the data privacy notice from UBS Customer Services.

13. Profile building and marketing

13.1 UBS, group companies and third parties engaged by UBS may store, process, combine and use card data and create profiles on the basis of this data. This data will be used by UBS and its group companies, in particular, to provide the company, if applicable, with individual advisory services, tailored offerings and information about products and services offered by UBS or its group companies, as well as for market research, marketing and risk management purposes. This applies, without limitation, to the following data: Details concerning the company, as well as card transactions and additional measures. The company may opt out of receiving offers and information about products and services offered by UBS or its group companies at any time. Customer Services must be informed of this request in writing. Group companies and third parties engaged by UBS and their employees are obliged to comply with the Swiss Data Protection Act.

13.2 The company authorizes UBS to share card data for business purposes with group companies in Switzerland. In particular, data will be disclosed for the purpose of effecting comprehensive and efficient customer care, and for providing information regarding the service offering of group companies. To this extent, UBS is released from its obligation to maintain banking secrecy and data protection. UBS will ensure that the recipients of card data are bound to observe corresponding banking secrecy and data protection obligations.

14. Transaction processing and fraud prevention

14.1 Through the use of the card, the international card organizations (Visa and Mastercard) and their contractors responsible for processing card transactions on their behalf will be informed of the respective transaction data (e.g. card and transaction reference number, transaction amount and date, information about the merchant). In certain cases (e.g. purchase of airline tickets, hotel bills, car rental), they may also be provided with additional pieces of information such as, name of the cardholder or the name of the person for whom the transaction was executed. Moreover, the company accepts that merchants in Switzerland will also forward transaction data via the global Visa or Mastercard networks to the card issuer UBS and the group companies responsible for the processing and other third parties. Please note that Swiss law (e.g. data protection) applies to the Swiss territory only and that any data sent abroad is no longer subject to the protection afforded under Swiss law. To this extent, UBS is released from its obligation to maintain banking secrecy and data protection for any data processed abroad.

14.2 The data communicated to, or received by, the international card organizations can be processed by them for their own purposes and in accordance with their own privacy policies (see visa.com and mastercard.com) in Switzerland and abroad (also in countries which may not have adequate data protection).

14.3 In the case of distance payments via the internet, the merchant may also forward card data such as the card number, time of purchase, transaction amount, last name and first name, telephone number and email address, billing and delivery address of the buyer or service recipient, as well as the device ID and IP address from which the payment was triggered, via the global networks of Visa or Mastercard to the group companies and third parties in Switzerland and abroad which are responsible for the processing. UBS as well as group companies and third parties in Switzerland and abroad engaged by UBS are authorized to process, combine, store and use this data and to create profiles from it, for the purpose of approving a transaction and for analyzing fraud patterns.

14.4 UBS may furthermore send the cardholder security notifications (e.g. fraud alerts) to the mobile phone number stored at UBS, which could allow third parties such as network and service providers to conclude that there is a banking relationship and may lead to the disclosure of bank client information.

15. Updating services

15.1 The international card organizations offer updating services. The function of these services is to provide updates of the card expiration date to participating merchants and providers of mobile payment solutions. This is to ensure, for example, that payments for recurring services and with mobile payment solutions or preauthorized payments (such as for online services, subscriptions or ticket apps) can be made automatically after the card expiration date has been updated. The company acknowledges that UBS may transfer the card number and expiration date of the card to the international card organizations for the purpose of providing ongoing service and for the purposes set forth in the relevant form at ubs.com/updating-services.
15.2 The international card organizations are entitled to involve additional data processors. The international card organizations and the additional data processors process this data in Switzerland and abroad (including countries which may not have adequate data protection). However, appropriate measures are always taken to protect customer data, and the data processors are obligated to ensure appropriate data protection. In particular, the international card organizations forward the card number and the updated expiration date via their global networks to merchants and providers of mobile payment solutions who support such an updating service, and to other entities involved in the updating services (such as acquirers).

15.3 UBS offers the company the possibility to opt out of participating in the updating services. The company may at any time declare opting out by sending the corresponding form under ubs.com/updating-services to Customer Services.

16. Modification of conditions and other provisions

16.1 In justified cases, UBS may amend the GTC and the product and service-specific provisions at any time. UBS shall communicate such amendments in advance and in an appropriate manner. The amendments will be deemed to have been accepted unless an objection is raised in writing within one month of notification. In case of objection, the company shall be free to terminate the main account with immediate effect before the amendments become effective. Special agreements remain reserved. If the company has access to UBS Digital Banking, amendments and modifications to this agreement may also be communicated exclusively in electronic form.

16.2 UBS may disclose card data in Switzerland and abroad for the purpose of complying with statutory or regulatory disclosure obligations and for protecting legitimate interests (e.g. in the course of recovery proceedings).

17. Applicable law and place of jurisdiction

This agreement is governed by and construed in accordance with substantive Swiss law. Exclusive place of jurisdiction for all legal proceedings is Zurich or the location of the branch holding the account. This shall also be the place of performance and the place of debt collection for companies domiciled abroad. Any mandatory legal places of jurisdiction are reserved.

¹The singular form also includes the plural, and all masculine terms refer to persons of both genders.
1. Scope
The general terms and conditions governing custody accounts shall apply to the custody and administration of claims and property (“assets”) by UBS Switzerland AG (“UBS”).

2. Handling of assets
UBS shall accept the following assets:

- money market and capital market investments and other financial instruments for custody and admin to assets which, because of their nature or for other reasons, must be separately held. Assets subject to drawing by lot shall be held in collective custody. As- 

- precious metals in standard commercial form and in nonst-

- other objects of value, provided they are suitable for custody.

UBS may decline to accept assets or to continue to hold assets for cus-

custody at its sole discretion and without giving a reason.

UBS reserves the right to credit assets to the custody account only after receipt of them. If assets are no longer acceptable to UBS, whether for legal, regulatory or product-specific reasons, UBS will ask the custody account holder for instructions as to where to transfer the assets. If the custody accoun-
t holder, after an appropriate grace period granted by UBS, fails to notify UBS where to transfer the assets, UBS will be entitled to either have the assets physically or to liquidate them.

It is the responsibility of the custody account holder to insure the as-

- against loss or damage for which UBS is not liable.

3. UBS’s duty of care
UBS shall hold and administer the assets with the appropriate stan-

- of due care in the selection and instruction of the sub-

- custody and administration of claims and property (“as-

- cted by a second drawing among the custody account

- for dividends and subscription rights is that of UBS.

UBS shall not perform any administrative acts in respect of insurance

cotions are not received in due time, UBS has the right but not the obli-
gation to proceed as UBS deems appropriate. Provided there is suffi-
cient time, UBS shall, based on available sources of information cus-
tomy in the banking sector, notify the custody account holder and request instructions. With respect to registered shares bearing no cou-
pion, administrative acts shall be performed only if the mailing address for dividends and subscription rights is that of UBS. UBS shall not perform any administrative acts in respect of insurance policies, mortgage deeds, items in sealed custody accounts or assets which are primarily traded abroad but are, by way of exception, held in Switzerland. It is the responsibility of the custody account holder to enforce any rights in connection with assets in legal or insolvency proceedings and to obtain the necessary information for so doing.

Where UBS credits distributions before they are received in the client’s account, it reserves the right to reverse these credits should they fail to arrive. Distributions credited in error and reversed may also be can-
celled at any time.

11. Reporting requirements
The custody account holder shall be responsible for fulfilling any re-
porting requirements of companies or authorities. UBS shall be un-
der no obligation to advise the custody account holder of any such re-
porting requirements. UBS shall be entitled to refrain from performing any or all administrative acts in respect of assets which give rise to a re-
porting obligation on the part of UBS, provided it informs the cus-
tody account holder accordingly.

12. Monetary benefits – waiver and information on monetary and non-monetary benefits
Clients may invest in investment instruments such as investment funds
and structured products produced by UBS Group entities and/or by in-
dependent third parties (“Financial instruments”). UBS typically re-
cieves monetary benefits such as distribution fees/trailer fees, rebates

Additional important information about the client’s business relationship with UBS as well as details on risks and regulatory developments can be found on the website: www.ubs.com/legalnotices

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and similar fees from the respective product providers on a periodic basis and/or upfront as compensation for the distribution and/or custody of such Financial instruments. In addition, UBS may receive non-monetary benefits (monetary and non-monetary benefits together hereinafter “Benefits”). Benefits may lead to conflicts of interest on the part of UBS. They may in particular create incentives for UBS to favor Financial instruments paying higher Benefits over Financial instruments paying no, or less, Benefits. UBS has appropriate organizational measures in place in order to mitigate the risks resulting from such conflict of interests. To enable its clients to take an informed investment decision, UBS discloses applicable ranges of monetary benefits. The Information sheet on monetary and non-monetary benefits ("Information sheet"), which is incorporated into and forms part of these general terms and conditions governing custody accounts, contains detailed information, in particular on the amount of monetary benefits expressed as a percentage range for various categories of Financial instruments.

The client agrees that UBS fully retains any monetary benefits received from UBS Group entities and/or independent third parties and herewith expressly waives the respective right to receive any monetary benefits. The client acknowledges that this arrangement deviates from the statutory right to claim for restitution according to art. 400 para. 1 of the Swiss Code of Obligations and/or any other statutory provision with similar content.

13. UBS approved offering
When providing investment advice or portfolio management, such services are available on the defined investment universe which is regularly updated by UBS (“UBS approved offering”). The UBS approved offering consists of both Financial instruments that are issued, managed, developed or controlled by UBS or UBS Group entities (“UBS Financial instruments”) and of third party providers. If the properties (e.g. risk structure, maturity) of UBS Financial instruments and Financial instruments of third parties are similar, UBS Financial instruments may be preferentially selected or recommended.

UBS limits investment advice and general recommendations to Financial instruments with monetary benefits, where such instruments are available, unless there is a fee-based advisory agreement with the client. The client agrees that UBS fully retains any monetary benefits received from UBS Group entities and/or independent third parties and herewith expressly waives the respective right to receive any monetary benefits. The client acknowledges that this arrangement deviates from the statutory right to claim for restitution according to art. 400 para. 1 of the Swiss Code of Obligations and/or any other statutory provision with similar content.

14. Placement of orders
The custody account holder may instruct UBS to place orders, such as purchases, sales, subscriptions, switches or redemptions concerning Financial instruments (“transactions”) but full responsibility for making the investment decision shall remain with the custody account holder. Transactions are executed at the risk and for the account of the custody account holder. UBS provides access to financial instruments subject to regulatory restrictions. This applies to both stock exchange-listed and non-stock exchange-listed financial instruments. UBS reserves the right not to accept an order at its sole discretion and without giving a reason.

15. Statement of assets
UBS shall issue a statement of assets to the custody account holder on an annual basis.

Valuations of assets shall be based on non-binding, approximate rates obtained from available sources of information customary in the banking sector.

16. Special provisions for sealed custody accounts
Sealed custody accounts may only contain objects of value, documents and other items suitable for safekeeping in a sealed custody account. The custody account holder shall be held liable for any loss or damage caused by unsuitable items delivered. UBS shall be entitled to ask the custody account holder for evidence of the nature of the items held in safekeeping or to inspect the contents of the sealed custody account. If UBS is in breach of the standard of care and diligence customary in the business, it shall be liable for any proven loss or damage suffered by the custody account holder up to the limit of the declared value.

17. Fees
The fees charged for the custody and administration of assets, as well as any additional services, shall be set out in a separate price list. Any value added tax or other duties payable shall be charged in addition to the fees stipulated. Amendments which are in line with changing market conditions or costs may be made at any time via adjustments to the price list – in justified cases without prior notification to the client. Such amendments shall be communicated to the client in an appropriate manner. Upon notification and in the event of objection the client shall be free to terminate the affected service with immediate effect.

18. Modification of conditions
In justified cases UBS shall be entitled to modify the general terms and conditions governing custody accounts at any time. UBS shall communicate such modifications in advance and in an appropriate manner. The amendments shall be deemed to have been accepted by the client unless an objection is raised in writing within one month of notification. In the event of objection, the client shall be free to terminate the business relationship with immediate effect subject to special agreements.
General Terms and Conditions Governing Metal Accounts

1. Scope
The General Terms and Conditions Governing Metal Accounts apply to precious metals and coins in commercial form (hereinafter referred to as metals) that are held in account form (metal account) at UBS Switzerland AG (hereinafter UBS).

2. Account holder’s claim
The account holder shall have no ownership claim but a delivery claim with respect to the quantity of metals held in the metal account, which in the case of gold means its fine weight, for other precious metals their gross weight of their customary commercial unit and for coins their number.

3. Conducting transfers
UBS reserves the right to reject transfers to or from the metal account for special reasons (e.g. transfer or embargo restrictions).

4. Interest/overdrafts
No interest shall be paid on metal account balances. If the account holder issues orders that exceed his available credit balance or limit, UBS may decide after due consideration which orders to execute irrespective of the date or time the orders are received.

5. Deliveries
Physical delivery of metals at the account holder’s request shall only be carried out at a UBS office in Switzerland and at the expense of the account holder. Delivery requests shall be notified sufficiently in advance to UBS.

6. Manner of delivery
The metal shall be delivered in customary commercial sizes and quality. Requests for delivery in amounts smaller than customary commercial sizes shall be satisfied in correspondingly smaller units; the account holder must pay any applicable manufacturing charges at the time of delivery.

7. Statements
The metal account balances will be reported regularly on statements communicated to the account holder.

8. Prices
The prices for maintaining the metal account can be found in the price lists/product fact sheets which can be consulted by the Client at any time. Prices may be altered at any time in line with changes in market conditions or costs by adjusting the price lists/product fact sheets. In justified cases such amendments may be made without prior notification to the Client and shall be communicated to the Client in an appropriate manner. Upon notification and in the event of objection the Client shall be free to terminate the service concerned with immediate effect. Any value added tax or other duties payable shall be charged in addition to the prices stipulated.
Information sheet on monetary and non-monetary benefits

This information sheet contains an overview of monetary benefits (as further described in section 1 below, “Monetary benefits”) and non-monetary benefits (as further described in section 2 below, “Non-monetary benefits”), that UBS Switzerland AG (“UBS”) typically receives from UBS Group entities (“Group entities”) and/or from independent third parties as compensation for the distribution and/or custody of units/shares in investment funds and structured products (“Financial instruments”).

In particular, UBS performs the onboarding and selected operational activities of such Financial instruments and provides an efficient and high-quality distribution infrastructure which it continuously enhances and expands. All of this supports clients in making informed decisions and to transact efficiently in Financial instruments.

Section 3 below describes the scope of investment advice and general recommendations to Financial instruments with Monetary benefits.

1. Monetary benefits per Financial instrument category

1.1 Investment funds

With respect to investment funds, Monetary benefits take the form of distribution fees / trailer fees, rebates, and similar fees. These Monetary benefits are typically calculated as an annual percentage rate applied to the investment volume of all advisory and execution-only clients of Group entities in a share class of an investment fund at a specified date.

Monetary benefits are normally paid out of the investment fund’s management fee (which is disclosed in the respective fund documentation). They are typically calculated and paid on a monthly, quarterly or yearly basis.

The following ranges represent the maximum percentage rate of Monetary benefits that UBS may receive for an investment fund falling into the respective investment fund category:
- Money market funds up to 1% p.a.;
- Bond funds up to 2.05% p.a.;
- Equity funds up to 2% p.a.;
- Real estate funds up to 1.2% p.a.

The actual amount of the Monetary benefits received by UBS varies depending on the investment fund category, investment fund and investment fund share class.

For illustrative purposes, as of June 2019, the actual asset weighted average Monetary benefits percentage for all assets invested by UBS clients on an advisory basis (excl. fee-based advisory agreements) or on an execution-only basis was as follows: money market funds approx. 0.25% p.a.; bond funds approx. 0.45% p.a.; equity funds approx. 0.7% p.a.; asset allocation funds approx. 0.7% p.a.; hedge funds approx. 0.45% p.a. and real estate funds approx. 0.2% p.a.

Please note that these average weighted percentages are calculated as per the specified date and vary over time.

1.2 Structured products

With respect to structured products, Monetary benefits can take the form of a discount obtained by UBS on the issue price or of a compensation relating to the issue price and paid to UBS (both forms of Monetary benefits are hereinafter referred to as “Upfront fees”). Such Upfront fees are one-off fees; their amount is up to 3% of the invested amount.

In addition to or instead of Upfront fees, recurring Monetary benefits of up to 1% p.a. of the invested amount or of the invested assets may be paid to UBS. Recurring Monetary benefits are typically calculated and paid on a monthly, quarterly or yearly basis.

In addition, UBS may receive payments in connection with investments in investment funds made for the purpose of hedging certain obligations in relation to structured products issued by Group entities. Such payments may qualify as Monetary benefits. The Monetary benefits paid to UBS based on such investments lie within the ranges disclosed in Section 1.1.

2. Non-monetary Benefits

Some product providers offer UBS Non-monetary benefits. These usually take the form of free financial analysis, training for UBS staff and other sales-support activities.

3. Scope of investment advice and general recommendations

UBS limits investment advice and general recommendations to Financial instruments with Monetary benefits, where such instruments are available, unless there is a fee-based advisory agreement with the client.
The Financial Services Act (FinSA)
Information for clients

What does FinSA regulate and when are you affected?
The Swiss Financial Services Act (FinSA) entered into force on 1 January 2020. The primary purpose of FinSA is to strengthen investor protection through increased information and documentation requirements for the provision of financial services. You are affected by FinSA if you carry out transactions in securities, derivatives or forwards.

The scope of investor protection depends on the classification of clients into retail clients, professional clients and institutional clients. Unless UBS Switzerland AG / UBS AG (“UBS”) notifies you otherwise, you will be classified as a retail client, giving you the highest level of investor protection. If you wish to be classified in another client segment, please contact your client advisor.

Most information and documentation requirements of FinSA are met by UBS through our financial services framework. General information requirements can be found at ubs.com/finsa. An overview of the required information can be found below.

1. Information about UBS and its supervisory authority
UBS is subject to the Swiss Banking Act and is supervised by the Swiss Financial Market Supervisory Authority (FINMA).
Contact details for UBS and FINMA can be obtained from your client advisor or on the internet at ubs.com/finsa.

2. Ombudsman service
Making sure our clients are satisfied is our top priority. Should we fail to fully meet your expectations, please contact us so that we can find a way to resolve the issue together.
If we are still unable to resolve the issue, you can contact a Swiss ombudsman, a neutral and inexpensive or free information and mediation agency. As a general rule, the ombudsman only intervenes after a bank receives and responds to a written client complaint.
Detailed contact information for the relevant ombudsman and further information on our complaints process can be obtained from your client advisor or on the internet at ubs.com/finsa.

3. Cost information
Both UBS and third parties (e.g. fund managers) may incur costs and fees in connection with the provision of financial services. We distinguish between costs and fees that are charged directly to your account and costs due to the returns of a financial instrument.
You can find a general overview of the costs and fees of UBS Switzerland AG and third parties at ubs.com/finsa.
Information on the actual costs and fees of the financial transactions you have executed can be obtained from your client advisor.

4. Risk information
Transactions with financial instruments involve opportunities and risks. It is important that you understand these risks before using a financial service.
In the brochure “Risks Involved in Trading Financial Instruments” you will find important information about the typical risks taken when trading with financial instruments. Please read this information carefully and contact your client advisor if you have any questions.
This brochure is available at ubs.com/finsa. You can also obtain it from your client advisor.

5. Product information
In addition to the brochure “Risks Involved in Trading Financial Instruments”, individual product information documents are available for a large number of financial instruments. If provided by the supplier, these documents can be found on our website at ubs.com/productinformation. You can also obtain these documents from your client advisor.

6. Conflicts of interest
Conflicts of interest may arise from UBS’s various business activities. UBS takes measures to avoid conflicts of interest or to protect clients from disadvantages. Examples include establishing information restrictions, implementing separate management processes or refraining from offering direct compensation incentives.
If a disadvantage for clients cannot be excluded, the conflict will be disclosed and the clients will be requested to consent to the conflict.
On request, UBS can provide you with further information on how it handles conflicts of interest.
Information from the SBA regarding the disclosure of client details in payment transactions, securities transactions and other transaction types in connection with SWIFT

Banks primarily use the services of SWIFT for payment transactions and the processing of securities transactions. At present, there is no other company that offers such services worldwide. Below we answer the questions that are posed to us most frequently with regard to SWIFT and the risks connected with disclosing data abroad.

What is SWIFT?
S.W.I.F.T. stands for “Society for Worldwide Interbank Financial Telecommunication”. It is a cooperative headquartered in Belgium and its members are made up of banks from numerous countries. SWIFT standardises the exchange of messages between financial institutions, i.e. the transmission of information between financial institutions, in connection with payment transactions and securities transactions, for example. The main participants in the message transmission system are banks, brokers, asset managers and national and international central securities depositaries. SWIFT has very high standards with regard to data security and uses a secured network, which sends messages in an encrypted form, for the transmission of information. You can find more information about SWIFT on its homepage at www.swift.com.

How does SWIFT work?
In order to demonstrate how SWIFT works, we will use the following example: If you authorise your bank to send EUR 500 to a friend in Italy, the bank enters the order in an electronic form known as a SWIFT message, which is provided by SWIFT. The bank debits EUR 500 to your account and sends the SWIFT message via SWIFT to your friend’s bank in Italy. The encrypted SWIFT message informs your friend’s bank that there is a transfer order for him and that the equivalent of EUR 500 should be debited to the offset account that your bank has with this particular receiving bank and credited to your friend. Please note: SWIFT only exchanges encrypted messages. No funds are exchanged via SWIFT.

What does SWIFT do with your data?
In addition to its message transfer network, SWIFT currently also operates two computer centres for data processing, in the US and the Netherlands, with a further centre in the pipeline for Switzerland. At these computer centres, the messages within the SWIFT network are encrypted, checked to ensure they have the correct structure, uniquely referenced, stored in a cache and inspected for alterations. The data is processed in one computer centre and saved at a second for security reasons (backup). The storage period at SWIFT is a maximum of 124 days. During this time, the messages are saved at both computer centres. Following this period, the messages are deleted from all databases at all locations. The information is stored for reasons of operational security, in case a financial institution requests that SWIFT reproduce messages. From the end of 2009 SWIFT will make available a facility which will allow participants to store data about transactions in Europe not only at a computer centre in the Netherlands but also at one in Switzerland.

Disclosure of data
What does this mean for your payment transactions?
For the processing of domestic and cross-border payments, information about the ordering customer is disclosed to the banks and system operators involved in Switzerland and abroad. This information is required primarily under the applicable provisions for the combating of money laundering and financing of terrorism. The main information provided includes the name, address and account or identification number of the ordering customer although date of birth and place of birth may be provided in place of the address. In the case of domestic payment transactions, this information may be omitted, with the exception of the account or identification number, although it must be forwarded to the beneficiary’s bank within three working days if it is requested. The banks and system operators in question are primarily correspondent banks of the bank issuing the payment, payment system providers (e.g. SIX Interbank Clearing AG in Switzerland) or SWIFT. It is also possible that the parties involved in the transaction may pass on the data, for processing or data backup to mandated third parties in other countries for instance. Furthermore, details about the ordering customer are provided to the beneficiary in Switzerland or abroad. For domestic payments in foreign currencies, information on the person issuing the order is also disclosed to the banks and system operators abroad which are involved in the transaction. In the case of domestic payments in Swiss francs, it can also not be ruled out that information on the person issuing the payment will be sent to the beneficiary. This can occur, for example, if a bank is connected indirectly to the Swiss interbank payment system (“SIC”) via remoteGate rather than having a direct connection or if SWIFT is used to make clarifications regarding a transaction.

What does it mean if a bank is connected to SIC via remoteGate?
Domestic payments in Swiss francs are processed via SIC. This payment system is operated by SIX Interbank Clearing AG by mandate of the Swiss National Bank. Most financial institutions in Switzerland have direct access to SIC. However, there are some banks in Switzerland that execute only a few domestic transactions in Swiss francs, meaning that a connection to SIC would be relatively expensive. In 2000, banks such as these and institutions abroad were given the option of accessing SIC via SWIFT when SIX Interbank Clearing AG, commissioned and supported by the Swiss National Bank, developed remoteGate. When accessing SIC via SWIFT, data on the principal and the beneficiary are sent abroad and saved in SWIFT’s computer centre. This is the case with banks that use remoteGate who are affected by the transfer of information abroad. Clients of banks which execute transactions with the users of remoteGate are also affected. If a bank that uses SIC sends a payment order to a bank that is connected to SIC via remoteGate, the payment order is transferred from SIC to the SWIFT system, meaning that data on the principal and the beneficiary is sent abroad.
What does this mean for securities transactions?

For the **processing of domestic and cross-border securities transactions and inquiries in connection with such transactions**, there are two main areas which involve the disclosure of data to the banks and central depositaries involved in Switzerland and abroad.

For **deliveries and withdrawals of securities to and from custody accounts and custody account transfers**, the custody account number, the name and the address of the end beneficiary in Switzerland may be sent abroad when this data is transmitted via SWIFT by the involved banks and central depositaries to ensure orderly processing.

Furthermore, for **securities held abroad on behalf of bank clients**, the name of the securities holder or the name of the registered shareholder, and in some cases address details, are included in SWIFT messages. These SWIFT messages affect, for example, special transactions of the foreign depositaries of Swiss banks, such as the opening of special custody accounts (in the name of the client), subscriptions and redemptions of foreign funds made in the name of the client, physical transfers of a client’s special holdings held abroad, the entry and re-registration of shareholders in foreign registers and other special cases involving foreign capital transactions and the exercise of voting rights.

What does this mean for other transactions?

For **other transactions** such as documentary credits, guarantees, collections and foreign exchange transactions, all details on the transaction in question (e.g. names, addresses and account numbers of the parties involved in the transaction) are communicated to the banks and system operators involved via SWIFT and are therefore communicated abroad. As is the case with payment transactions and securities transactions, inquiries regarding transactions may also be made via SWIFT.

Why is data disclosed?

The information discussed above is disclosed in order to fulfil statutory and regulatory requirements in Switzerland and abroad. For example, in the case of cross-border payments, data on the ordering customer must be provided. The provision of this information also enables the orderly, efficient processing of transactions.

Are your details abroad protected?

Data sent abroad is no longer protected by Swiss law and is subject to the respective foreign legal system. Foreign laws and regulations may require that this data be passed on to authorities or other third parties, for instance. This was the case in 2001 when the US Treasury required the release of data from the SWIFT computer centre in the US following the terrorist attacks on the World Trade Center in New York. The US Treasury assured the EU authorities that it would adhere to European data protection standards and agreed to the relevant controls.
Important information regarding Automated Exchange of Information for clients with a banking relationship in Switzerland

This document is intended to inform you as required under Article 14 of the Swiss Federal Act on the International Automatic Exchange of Information in Tax Matters (AEI Act).

How does AEI work?
UBS is a reporting Swiss financial institution in accordance with the AEI Act, which is the legal basis for implementing the AEI standard in Switzerland.

AEI requires UBS to identify reportable accounts and report them to the Federal Tax Administration (FTA). Reportable accounts are accounts held by natural persons as well as accounts held by entities. If an account is held in a fiduciary capacity by a natural person or an entity that is not a financial institution on behalf of or for the account of a third party, that third party or the beneficial owner is deemed to be the account holder for the purposes of AEI. In the case of accounts held by entities, the requirement to identify and report may concern under certain circumstances also the controlling person(s). For more detailed information on the terms “account holder” or “controlling person” please consult www.ubs.com/aei-ch.

Only accounts where the account holder or controlling person is a reportable person are reportable accounts. A reportable person is a natural person or an entity resident for tax purposes in a country with which Switzerland has agreed AEI (i.e. reportable jurisdictions).

UBS is required to report information on reportable accounts held by reportable persons annually to the FTA. After receiving this information, the FTA exchanges it with the reportable person’s country of residence. Information is only exchanged with reportable jurisdictions. To see the list of reportable jurisdictions, please visit www.ubs.com/aei-ch.

What will be reported and exchanged?
The reportable information includes the account holder’s or beneficial owner’s or controlling person’s personal data (name, address, country of tax residence, date of birth, TIN), account information (account number, aggregate balance or value of the account at the end of the year, investment income including total gross amount of interest, dividends or other income and total gross proceeds from sales or redemptions) and the name and identification number of UBS.

For what purpose will this information be used?
Generally, the information exchanged may only be made available to the tax authorities of your country(ies) of tax residence and may only be used for tax purposes. In principle and within the statutory framework, it is prohibited for your country(ies) of tax residence to forward this information to another country or to make it available to a person or authority that is not responsible for handling or supervising taxation. The information must be treated as confidential.

What are your rights?
You have the following rights under the AEI Act and the Swiss Federal Act on Data Protection (FADP):

Vis-à-vis UBS:
- You are entitled to the full extent of legal protection offered by the FADP. In particular, you have the right to request what information UBS has collected about you and will be reported to the FTA.
- UBS provides yearly AEI statements upon request. The statement lists the information which has been reported to the FTA. It must be noted that information collected and reported under AEI may differ from your tax relevant information.
- You are also entitled to request that incorrect data in our systems be corrected.

Vis-à-vis the FTA:
- Vis-à-vis the FTA you have the right to access information. You are entitled to request that incorrect data resulting from errors in the exchange process be corrected.
- If the exchange of information were to result in disadvantages for you that are not permissible due to a lack of constitutional guarantees, your rights are set out in Article 25a of the Federal Act on Administrative Procedure.
- You do not have the right to access FTA records. This means that you do not have the right to block the disclosure of personal details vis-à-vis the FTA. In addition, you are not entitled to have the legality of forwarding information outside Switzerland reviewed or to block any illegal forwarding and/or to demand the destruction of data processed without a sufficient legal basis.

What happens if you do not provide a self-certification?
If you do not provide a self-certification form, UBS must report you to the FTA based on the information that is available to us.

What do you need to know?
If, in the capacity as contracting partner of UBS, you are not the account holder for the purpose of AEI (see «How does AEI work?»), or if you are an entity for which UBS is required to identify and report one or more controlling persons, we kindly ask you to forward copies of this document to all relevant persons.

Please remember that AEI reporting through UBS does not replace your duty to file tax returns with the tax authorities in your country(ies) of residence.

If you have concerns about your tax obligations please consult your legal or tax advisor. UBS Switzerland AG (UBS) does not provide legal or tax advice.

To find out more about AEI, please visit www.ubs.com/aei-ch.
Information about how we use your personal data

Switzerland, the member states of the European Union and other countries are changing their data privacy laws to strengthen your individual data protection rights. The protection of your personal data has always been very important to us. Since UBS Switzerland AG is responsible for collecting and using your personal data, we would like to tell you more about how we do that under the new privacy laws.

The website https://www.ubs.com/data-privacy-notice-switzerland contains detailed information about how we use and disclose your personal data, reasons and legal basis for the usage of your personal data, and the safety measures we apply. You will also find information on the rights you can claim as an individual.

For any questions or concerns about how we use your personal data, or if you would like to receive a printed copy of the privacy notice by post, please feel free to contact your client advisor.