

Your bank documents in electronic form

Receive your banking documents **electronically**

The digital bank document service provides you with your bank documents in electronic form (PDF). The content of digital bank documents is identical to that of the physical bank documents, and they include an electronic signature and index data, so-called metadata.

Your benefits at a glance

- Digital bank documents are delivered faster than by mail.
- The digital bank documents service provides you with the possibility to optimize processes and reduce costs (e.g. mail costs).
- Digital bank documents are also fully capable of replacing paper documents thanks to digital signatures.
- The prerequisites for legally compliant electronic archiving are fulfilled.
- You also make a contribution towards protecting the environment: paper is saved and less transport is required, thus helping to protect the environment.
- Digital bank documents can be accessed via different channels at any time and from anywhere in the world.

Available documents

Digital bank documents are offered in the following categories:

- **Payments:** Credit/Debit advices, standing orders, lists of BESR entries, etc.
- **Account reporting:** Account statements, certificates, interest and capital statements, closing of service price, etc.
- **Asset and portfolio reporting:** Statements of assets, fund account statements, etc.
- **Securities:** Coupon statements, custody account advice, securities deliveries, etc.
- **Mortgages:** Maturity advice, etc.

Access channels

Digital bank documents can be obtained via the following channels:

– UBS E-Banking or UBS Connect

Digital bank documents are sent directly to your personal UBS E-Banking/UBS Connect mailbox several times each day, where they can be found under "Bank Documents" and are available for ten years. You can download or print or delete the documents from here as and when required. If you use the UBS Safe, your documents will be stored there and are available for an unlimited time.

– UBS KeyPort or UBS AssetLink

Retrieve your digital bank documents daily and in an automated manner, even for large data volumes, and store them efficiently in your company's internal storage or archiving.

– UBS KeyLink

The UBS KeyLink Document Manager supports the receipt and processing of digital bank documents.

– External archive service provider

All of the digital bank documents that we provide contain technical information such as metadata and electronic signatures, which allow you to continue processing the documents in other software systems.

Fees and costs

The digital bank document service is provided free of charge.

For all your questions

☎ Call from Switzerland: 0848 848 064

☎ Call from outside Switzerland: +41 848 848 064

🌐 ubs.com/digital

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