



# Switch Request

UBS Asset Management (Australia) Ltd

Use this form if you are an existing investor and wish to switch your investment between the Funds.

If you are an existing investor who has invested through an IDPS or external broker you will need to contact that provider to change your details.

Please complete all sections in BLOCK letters, using a black pen. If you make an error while completing this form, do not use correction fluid. Cross out your mistakes and initial your changes.

## HOW TO COMPLETE THIS FORM

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**Step 1** Read and ensure you understand the Product Disclosure Statement (PDS) for each Fund you are switching to.

The PDS is available on our website [www.ubs.com/au/en/asset\\_management/prices/pds-and-reports.html](http://www.ubs.com/au/en/asset_management/prices/pds-and-reports.html) or from your financial adviser.

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**Step 2** Please ensure that you have completed the following:

- written your investor number and investor name as it appears on your latest statement
- entered your switching details, including the dollar value or % unit holding you wish to switch
- selected the 'Existing instructions' box (if applicable) in **section 7** and
- signed the form as per the 'Acknowledgements and signatures' in **section 8**.

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**Step 3** Send your documents to us.

You can return your forms by post, fax or email according to the details below:

You can return your forms by post to:

UBS Asset Management (Australia) Ltd  
GPO Box 804  
Melbourne VIC 3001

Send by Fax: 1300 073 090 or +61 3 9977 5800

Scan and email to: [ubs\\_transactions@unitregistry.com.au](mailto:ubs_transactions@unitregistry.com.au)

Please include your investor number in the subject line of your email.

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## LEGAL NOTICES

UBS Asset Management (Australia) Ltd ABN [31 003 146 290], Australian Financial Services Licence [222605], is the Responsible Entity and issuer of this Switch Request Form.

Your privacy is important to us. We will treat all personal information in accordance with UBS Asset Management (Australia) Ltd's Privacy Policy. A copy of the Privacy Policy can be obtained by calling 1800 572 018 or +61 3 9046 4041 or from UBS Asset Management (Australia) Ltd's website: [www.ubs.com/au/en/asset\\_management/privacy-policy.html](http://www.ubs.com/au/en/asset_management/privacy-policy.html)

Last updated: 28 June 2023

## 1. INVESTOR DETAILS

Investor number









Investor name

## 2. SWITCH FROM

Please select the Fund(s) and specify the number of units or dollar amount you wish to switch. If you wish to switch your entire unit holding, please tick the box provided next to the applicable Fund(s). Please note, unless otherwise specified distributions will be reinvested.

Fund name	APIR code	Dollar amount to be switched AUD\$	Number of units to be switched	Full unit balance Indicate (X) one option per fund
<b>Equities</b>				
UBS Australian Share Fund	SBC0817AU	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
UBS Australian Small Companies Fund	UBS0004AU	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
UBS Australian Small Companies SIV Fund (Significant Investor Visa)	UBS0063AU	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
UBS Emerging Markets Equity Fund	UBS8018AU	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
UBS Microcap Fund	UBS0057AU	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
UBS International Share Fund	SBC0822AU	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
UBS Future Leaders Global Small Companies Fund	UBS6028AU	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<b>Property securities and infrastructure</b>				
UBS CBRE Global Infrastructure Securities Fund	UBS0064AU	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
UBS CBRE Global Property Securities Fund	HML0016AU	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
UBS CBRE Property Securities Fund	SBC0816AU	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<b>Fixed income and cash</b>				
UBS Australian Bond Fund	SBC0813AU	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
UBS Cash Fund	SBC0811AU	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
UBS Short-Term Fixed Income Fund	SBC0812AU	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
UBS Diversified Fixed Income Fund	SBC0007AU	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
UBS Global Dynamic Bond Fund	UBS7109AU	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
UBS Income Solution Fund	UBS0003AU	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
UBS International Bond Fund	SBC0819AU	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<b>Multi-asset</b>				
UBS Balanced Investment Fund	SBC0815AU	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
UBS Defensive Investment Fund	SBC0814AU	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>

### 3. SWITCH TO

Please select the Fund(s) you wish to switch to and specify the number of units or dollar amount to be invested in each Fund.  
Minimum initial investment of \$50,000 per Fund applies.

Fund name	APIR code	Dollar amount to be switched AUD\$	Number of units to be switched	Total balance of units as indicated above	Distribution option* (Indicate (X) one option per fund)	
					Reinvest	Paid to nominated bank account**
<b>Equities</b>						
UBS Australian Share Fund	SBC0817AU	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
UBS Australian Small Companies Fund	UBS0004AU	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
UBS Australian Small Companies SIV Fund (Significant Investor Visa)	UBS0063AU	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
UBS Emerging Markets Equity Fund	UBS8018AU	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
UBS Microcap Fund	UBS0057AU	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
UBS International Share Fund	SBC0822AU	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
UBS Future Leaders Global Small Companies Fund	UBS6028AU	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Property securities and infrastructure</b>						
UBS CBRE Global Infrastructure Securities Fund	UBS0064AU	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
UBS CBRE Global Property Securities Fund	HML0016AU	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
UBS CBRE Property Securities Fund	SBC0816AU	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Fixed income and cash</b>						
UBS Australian Bond Fund	SBC0813AU	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
UBS Cash Fund	SBC0811AU	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
UBS Short-Term Fixed Income Fund	SBC0812 AU	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
UBS Diversified Fixed Income Fund	SBC0007AU	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
UBS Global Dynamic Bond Fund	UBS7109AU	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
UBS Income Solution Fund	UBS0003AU	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
UBS International Bond Fund	SBC0819AU	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Multi-asset</b>						
UBS Balanced Investment Fund	SBC0815AU	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
UBS Defensive Investment Fund	SBC0814AU	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

\* The distribution choice above will override any pre-existing election.

\*\* Distributions will be deposited into your nominated financial institution account. If you have not previously nominated a financial institution account or wish to change your nominated account, please complete a 'Change of details' form available at [www.ubs.com/au/en/asset\\_management/prices/forms.html](http://www.ubs.com/au/en/asset_management/prices/forms.html) or on request from UBS Asset Management (Australia) Ltd.

#### 4. FACSIMILE INDEMNITY

If you are advising us via facsimile in respect of instructions (including applications, withdrawal requests and switching requests) you should be aware of the following conditions:

- we will only process your facsimile instructions if it has been received by us in full. We are not responsible for any loss or delay that results from a transmission not being received by us. A facsimile receipt confirmation from the sender's facsimile machine is not evidence of receipt of the facsimile by us
- we do not take responsibility for any fraudulently completed facsimile transactions and we will not compensate you for any losses. For example, you bear the risk that a fax may be sent by someone who knows your account details
- in the event of fraud taking place, you agree to release, discharge and indemnify UBS Asset Management (Australia) Ltd from and against all actions, proceedings, accounts, claims, costs, demands, charges and expenses, losses and liabilities (however they arise) to the extent permitted by law, suffered by you or suffered by or brought against us, in respect of the facsimile instructions.

#### 5. PRIVACY

##### Keeping us informed

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Our records about you are important. Please inform us in writing (must be signed by the authorised signatories) of any changes to details which you have given us. This may be a new postal address, a change of name or new financial institution account details for distribution payments.

We will send you written confirmation of any changes. Please quote your Investor Number when you contact us.

##### We collect information for the following purposes:

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- to process your application;
- to administer your investment and provide you with reports;
- to monitor and improve the quality of service provided to you; and
- to comply with regulatory or legal requirements, including the Corporations Act, the Proceeds of Crime Act, the Financial Transaction Reports Act, the Taxation Administration Act and the Anti-Money Laundering and Counter-Terrorism Financing Act.

We also ask you for some personal details so that we, and our related companies, can keep in touch with you and tell you on an ongoing basis about our other products and services that could be useful to you. We may do this by telephone, electronic messages (eg. email), online and other means. Please contact us if you do not wish your details to be used for marketing purposes.

We may gather information about you from a third party. These include credit agencies, financial advisers, fund managers or intermediaries and spouses. We may also collect details of your interactions with us and our products and services (including from our records of any telephone, email and online interactions).

If you provide someone else's personal information to us, you must ensure that they first agree on the basis of this privacy section.

## Disclosing your information

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We exchange your personal information with your consultant/ adviser and third parties appointed by your consultants/adviser if you complete **section 8 and 9** of the Application Form, or if you request us to, and to any other authorised representative of yours (such as your accountant or lawyer) from time to time.

In addition, we may exchange personal information about you in the following circumstances:

- you consent to the disclosure;
- with any joint investor;
- with companies that provide services to us, to our related companies, to the Fund, or on our behalf (and our related companies may also exchange personal information with these companies) - for example administration, custody, investment management, technology, identity verification, auditing, registry, mailing or printing services; or
- where required or authorised by law, which may include disclosures to the Australian Taxation Office and other Government or regulatory bodies; or
- with organisations related to us whether in Australia or any overseas jurisdiction ('Related Companies').

In some cases, the types of organisations referred to above to whom we will disclose your personal information may be located in Switzerland, China, Hong Kong, India, New Zealand, Poland, Singapore, United Kingdom, United States of America and other countries.

## 6. FOREIGN ACCOUNT TAX COMPLIANCE ACT AND COMMON REPORTING STANDARD (FATCA/CRS)

The Foreign Account Tax Compliance Act (FATCA) and Common Reporting Standard (CRS) are regulatory requirements that aim to deter tax evasion by US and other foreign taxpayers. The Australian and a number of other foreign Governments have an agreement which requires us to obtain certain information from investors, including taxation information. You may be liable to a penalty if you provide information that is false or misleading that is material. We may decide not to open an account without first receiving the required information. For more information, visit [www.ato.gov.au](http://www.ato.gov.au).

If you are unsure of any of how our due diligence and reporting obligations under the FATCA/CRS may affect you, please contact a legal or accounting professional.

## 7. EXISTING INSTRUCTIONS

If you tick this box, you confirm that your existing instructions (reporting preferences and financial institution account details) continue to apply to your investment in the Fund(s) you are switching to.

If you wish to change your instructions, please complete the 'Change of details' form, available at [www.ubs.com/au/en/asset\\_management/prices/forms.html](http://www.ubs.com/au/en/asset_management/prices/forms.html) or on request from UBS Asset Management (Australia) Ltd.

## 8. ACKNOWLEDGMENTS AND SIGNATURES

By completing and signing this form, you are telling us:

- you have received, read and understood the current PDS,
- monies deposited are not associated with crime, money laundering or terrorism financing, nor will monies received from your account have any such association,
- you are not bankrupt or a minor, and you agree to be bound by the constitution of the Fund and the PDS as supplemented, replaced or re-issued from time to time.

### Who needs to sign this form

**Individual** - where the investment is in one name, the account holder must sign.

**Joint Holding** - where the investment is in more than one name, all of the account holders must sign.

**Companies** - where the company has a sole director who is also the sole company secretary, this form must be signed by that person. If the company (pursuant to section 204A of the Corporations Act 2001) does not have a company secretary, a sole director can also sign alone. Otherwise this form must be signed by a director jointly with either another director or a company secretary. Please indicate the capacity in which the form is signed.

**Trust** - the trustee(s) must sign this form. Trustee(s) signing on behalf of the trust confirm that the trustee(s) is/are acting in accordance with such designated powers and authority under the trust deed.

**Power of Attorney** - if you have not already lodged the Power of Attorney with us, please attach an original certified copy of the Power of Attorney document that includes Certificate of Witness and Statement of Acceptance and original Certified Identification Document of the Power of Attorney. I/We attest that the Power of Attorney has not been rescinded or revoked and that the Donor is still living.

#### Signature of investor 1, director or authorised signatory

Signature

Date (DD/MM/YY)  /  /

Full name

#### Company officer (please indicate company capacity)

Director	<input type="checkbox"/>
Sole director and company secretary	<input type="checkbox"/>
Authorised signatory	<input type="checkbox"/>

#### Signature of investor 2, director/company secretary or authorised signatory

Signature

Date (DD/MM/YY)  /  /

Full name

#### Company officer (please indicate company capacity)

Director	<input type="checkbox"/>
Sole director and company secretary	<input type="checkbox"/>
Authorised signatory	<input type="checkbox"/>