



**Phone**

Within Australia: 1800 572 018 (free call)  
International: +61 3 9046 4041

**Email**

ubs@unitregistry.com.au

**Website**

www.ubs.com/am-australia

# Redemption Request

**Use this form if you are an existing investor in one of the UBS Asset Management (Australia) Ltd Funds and wish to make a redemption.**

Please complete all sections in BLOCK letters, using a black pen. If you make an error while completing this form, do not use correction fluid. Cross out your mistakes and initial your changes.

**1. Please ensure that you have completed the following:**

- written your investor number and investor name as it appears on your latest statement
- written which Fund this instruction applies to
- written the amount in either Australian dollars or units if you are only making a partial redemption
- provided your bank account details
- signed the form as per the 'Acknowledgements and signatures' in section 6.

**2. Send your documents to us**

You can return your form by post, fax or email according to the details below:

Send by Post: UBS Asset Management (Australia) Ltd  
GPO Box 804  
Melbourne VIC 3001

Send by Fax: 1300 073 090 or +61 3 9977 5800

Scan and email to: ubs\_transactions@unitregistry.com.au  
Please include your investor number in the subject line of your email.

**Legal notices**

UBS Asset Management (Australia) Ltd ABN [31 003 146 290], Australian Financial Services Licence [222605], is the Responsible Entity and issuer of this Redemption Request Form.

Your privacy is important to us. We will treat all personal information in accordance with UBS Asset Management (Australia) Ltd's Privacy Policy. A copy of the Privacy Policy can be obtained by calling 1800 572 018 or +61 3 9046 4041 or from UBS Asset Management (Australia) Ltd's website: [www.ubs.com/au/en/asset\\_management/privacy-policy.html](http://www.ubs.com/au/en/asset_management/privacy-policy.html)

Last updated: 24 July 2018

## Section 1. Investor details

Investor number

Investor name

Contact number (include country code)

Email address

**Please note:** the above contact details are required for transaction confirmation purposes. Any updates to your account details will require a Change of Details form.

## Section 2. Redemption details

Please indicate if you are making a full redemption or a partial redemption.

If you are making a partial redemption please specify the number of units or dollar amount you wish to redeem.

Fund name	APIR code	Withdrawal amount	Redemption option	
			Full redemption	Partial redemption units
<b>Equities</b>		<b>AUD</b>	<b>(indicate preference with X)</b>	
UBS Australian Share Fund	SBC0817AU	\$		
UBS Australian Small Companies Fund	UBS0004AU	\$		
UBS Australian Small Companies SIV Fund (Significant Investor Visa)	UBS0063AU	\$		
UBS Emerging Markets Equity Fund	UBS8018AU	\$		
UBS Global High Conviction Fund	UBS2393AU	\$		
UBS-HALO Australian Share Fund	UBS0024AU	\$		
UBS Microcap Fund	UBS0057AU	\$		
UBS International Share Fund	SBC0822AU	\$		
<b>Property Securities and Infrastructure</b>				
UBS Clarion Global Infrastructure Securities Fund	UBS0064AU	\$		
UBS Clarion Global Property Securities Fund	HML0016AU	\$		
UBS Global Property Securities Fund	UBS0008AU	\$		
UBS Property Securities Fund	SBC0816AU	\$		
<b>Fixed Income and cash</b>				
UBS Australian Bond Fund	SBC0813AU	\$		
UBS Cash Fund	SBC0811AU	\$		
UBS Cash-Plus Fund	SBC0812AU	\$		
UBS Diversified Fixed Income Fund	SBC0007AU	\$		
UBS Global Credit Fund	UBS0103AU	\$		
UBS Income Solution Fund	UBS0003AU	\$		
UBS International Bond Fund	SBC0819AU	\$		
<b>Multi-asset</b>				
UBS Balanced Investment Fund	SBC0815AU	\$		
UBS Defensive Investment Fund	SBC0814AU	\$		
UBS Tactical Beta - Balanced	UBS0041AU	\$		
UBS Tactical Beta - Conservative	UBS0036AU	\$		
UBS Tactical Beta - Growth	UBS0037AU	\$		

### Section 3. Payment of proceeds

Redemption proceeds will be paid into the bank account below which must be in the name of the investor(s). If a bank account is not provided below, we will make payments to the bank account you have previously provided. To avoid fraudulent requests we will not make any payments into third party bank accounts. There may be a delay in finalising payment to ensure that the redemption request is genuine.

#### Australian bank account details

Please provide the Australian bank account details in order to receive your distribution payments and/or future redemption payments. Payments will only be made to a bank account held in the name of the investor(s). Payments will not be made into third party bank accounts.

Name of Australian bank or financial institution

Branch name

BSB number

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Account number

Account name (no third party accounts)

### Section 4. Facsimile indemnity

If you are advising us via facsimile in respect of instructions (including applications, withdrawal requests and switching requests) you should be aware of the following conditions:

- we will only process your facsimile instructions if it has been received by us in full. We are not responsible for any loss or delay that results from a transmission not being received by us. A facsimile receipt confirmation from the sender's facsimile machine is not evidence of receipt of the facsimile by us.
- we do not take responsibility for any fraudulently completed facsimile transactions and we will not compensate you for any losses. For example, you bear the risk that a fax may be sent by someone who knows your account details.
- in the event of fraud taking place, you agree to release, discharge and indemnify UBS Asset Management (Australia) Ltd from and against all actions, proceedings, accounts, claims, costs, demands, charges and expenses, losses and liabilities (however they arise) to the extent permitted by law, suffered by you or suffered by or brought against us, in respect of the facsimile instructions.

### Section 5. Privacy

#### Keeping us informed

Our records about you are important. Please inform us in writing (must be signed by the authorised signatories) of any changes to details which you have given us. This may be a new postal address, a change of name or new financial institution account details for distribution payments.

We will send you written confirmation of any changes. Please quote your Investor Number when you contact us.

#### Collecting and using your information

We collect information for the following purposes:

- to process your application;
- to administer your investment and provide you with reports;
- to monitor and improve the quality of service provided to you; and
- to comply with regulatory or legal requirements, including the Corporations Act, the Proceeds of Crime Act, the Financial Transaction Reports Act, the Taxation Administration Act and the Anti-Money Laundering and Counter-Terrorism Financing Act.

We also ask you for some personal details so that we, and our related companies, can keep in touch with you and tell you on an ongoing basis about our other products and services that could be useful to you. We may do this by telephone, electronic messages (eg. email), online and other means. Please contact us if you do not wish your details to be used for marketing purposes.

We may gather information about you from a third party. These include credit agencies, financial advisers, fund managers or intermediaries and spouses. We may also collect details of your interactions with us and our products and services (including from our records of any telephone, email and online interactions).

If you provide someone else's personal information to us, you must ensure that they first agree on the basis of this privacy section.

#### Disclosing your information

We exchange your personal information with your consultant/adviser and third parties appointed by your consultants/adviser if you complete section 10 of the Application Form, or if you request us to, and to any other authorised representative of yours (such as your accountant or lawyer) from time to time.

In addition, we may exchange personal information about you in the following circumstances:

- you consent to the disclosure;
- with any joint investor;
- with companies that provide services to us, to our related companies, to the Fund, or on our behalf (and our related companies may also exchange personal information with these companies) - for example administration, custody, investment management, technology, identity verification, auditing, registry, mailing or printing services; or
- where required or authorised by law, which may include disclosures to the Australian Taxation Office and other Government or regulatory bodies; or
- with organisations related to us whether in Australia or any overseas jurisdiction ('Related Companies').

In some cases, the types of organisations referred to above to whom we will disclose your personal information may be located in Switzerland, China, Hong Kong, India, New Zealand, Poland, Singapore, United Kingdom, United States of America and other countries.

## Section 6. Acknowledgments and signatures

By signing this form I/we agree that OneVue and the unit registry are entitled to act on the instructions, without further enquiry and these instructions supersede and have priority over all previous instructions in respect to my/our investment.

### Signing instructions

*Individual* – where the investment is in one name, the account holder must sign.

*Joint Holding* – where the investment is in more than one name, all of the account holders must sign.

*Companies* – where the company has a sole director who is also the sole company secretary, this form must be signed by that person. If the company (pursuant to section 204A of the Corporations Act 2001) does not have a company secretary, a sole director can also sign alone. Otherwise this form must be signed by a director jointly with either another director or a company secretary. Please indicate the capacity in which the form is signed.

*Trust* – the trustee(s) must sign this form. Trustee(s) signing on behalf of the trust confirm that the trustee(s) is/are acting in accordance with such designated powers and authority under the trust deed.

*Power of Attorney* – if you have not already lodged the Power of Attorney with us, please attach an original certified copy of the Power of Attorney document that includes Certificate of Witness and Statement of Acceptance and original Certified Identification Document of the Power of Attorney. I/We attest that the Power of Attorney has not been rescinded or revoked and that the Donor is still living.

### Signature of investor 1, director or authorised signatory

Please print full name

Date (DD/MM/YYYY)

Company officer (please indicate company capacity)

- Director  
 Sole director and company secretary  
 Authorised signatory

### Signature of investor 2, director/company secretary or authorised signatory

Please print full name

Date (DD/MM/YYYY)

Company officer (please indicate company capacity)

- Director  
 Sole director and company secretary  
 Authorised signatory