

UBS Switzerland AG

Postfach 8098 Zurich

Group Operations / Securities

UBS KeyLink Manual Securities Settlement

This manual has to be used jointly with the SWIFT Usage Guides Securities of the respective market Formats are compliant with SWIFT Standards Release 2012

Classification Generally accessible

Date June 2015

Version 1.1

Status Released Document ID KeyLink



Table of Contents

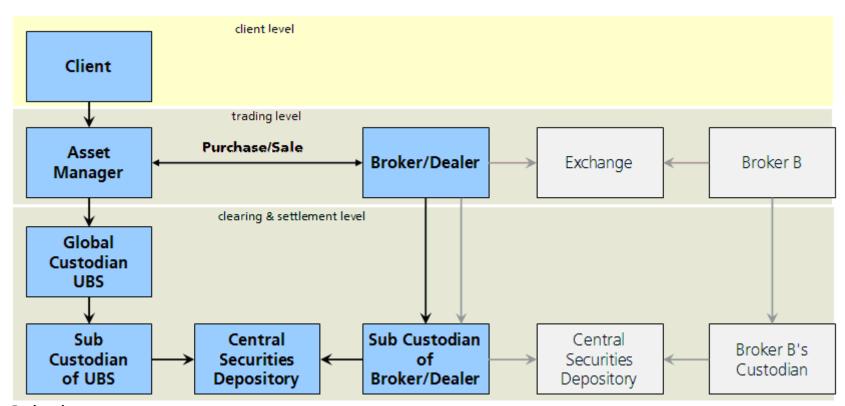
1.	Introduction	3
2		_
2.	UBS ReyLink manual for settlement instructions	5
2.1	UBS KeyLink manual for settlement instructions	5
2.1.1	Main page	5
2.1.2	Settlement Parties page	8
2.1.3	Processing page	9
2.1.4	Financial & Settlement Attributes page	10
2.2	Main page Settlement Parties page Processing page Financial & Settlement Attributes page Translation table: UBS KeyLink / SWIFT Market Guides	11
3.	Instruction examples (Market Guides and Key Link)	13
3.1	Domestic CRST / MT543 Deliver Versus Payment (DVP) – Example for market United Kingdom	
3.2	Fedwire / MT540 Receive Free of Payment (RFP) - Example for market USA	17
3.3	Financial Transaction Tax / MT540 Receive Free of Payment (RFP) – Example for market France	20
3.3.1	Transaction in scope of FTT	21
3.3.2	Transaction in scope of FTTTransaction not in scope of FTT	22
4.	Disclaimer	23



1. Introduction

This manual has to be used jointly with the SWIFT Usage Guides Securities and has been created to assist UBS KeyLink users in formatting Receive and Deliver Instructions (RDI) to be processed by your Global Custodian UBS Switzerland AG, Zurich. To reduce processing times and to minimize settlement failure and settlement risks due to poor instruction quality, we would like to help you improve your RDI quality.

Process of Securities Settlement



Broker data

The quality of data on your broker's purchase or sales ticket forms the basis for correct RDIs.



UBS SWIFT Usage Guides Securities

The SWIFT Usage Guides Securities published within the "Custody Info Portal" support the straight through processing of settlement instruction. The SWIFT Guides show instruction examples for various markets including market specialties. In order to assist you in entering the relevant data from the respective SWIFT Usage Guides into the UBS KeyLink fields, in Section 3 of this manual you will find some examples of screenshots with reference numbers to the SWIFT Tags and description.

Main custodian and cut-off times list of UBS Switzerland AG

To ensure that counterparty instructions are delivered correctly, your broker will ask you for details of the main custodians of UBS Switzerland AG. If you are not in possession of a current cut-off times list issued within the last three months, please contact your Global Custody account manager at UBS Switzerland AG or go to the Custody Info Portal.

Custody Info Portal

As a Custodian, UBS is committed to providing our clients with all the necessary tools to manage their banking needs. Thus, the Custody Info Portal has been created to provide our Custody Clients with information that supports them in their daily interaction with UBS.

On this password-protected Custody Info Portal you will be able to find Custody News informing you about important market changes, Market Guides containing information regarding market practices as well as the SWIFT Usage Guides and additional information such as cut-off times, dividend calendar, etc.

If you are interested in learning more about the Custody Info Portal or would like to sign up, please contact your UBS Global Custody Relationship Manager.

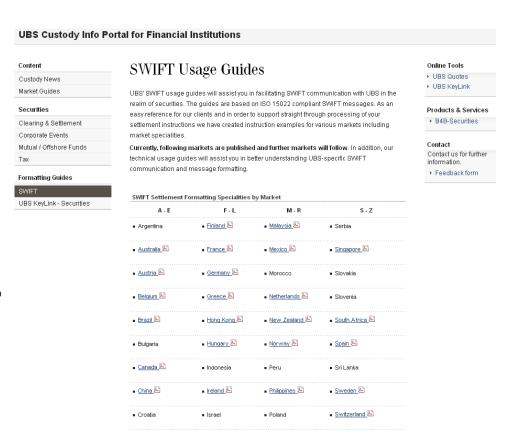
The Custody Info Portal can be accessed via the following link: https://www.ubs.com/global/en/bank for banks/bank global custody/news.html

More UBS KeyLink contacts

For any questions regarding this guide or your UBS KeyLink system, please do not hesitate to contact us:

Homepage UBS KeyLink: http://www.ubs.com/keylink

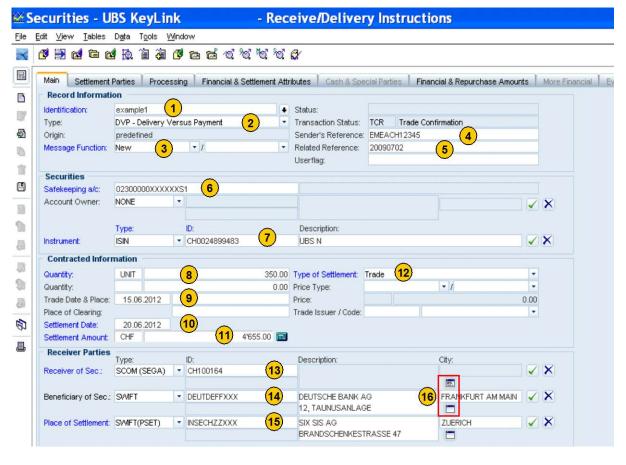
Asia-Pacific: +65 6495 87 40 Europe, Middle East, Africa: +41 44 239 0607 United Kingdom: +44 20 7567 5902 Americas: +1 203 719 3800





2. UBS KeyLink manual for settlement instructions

- 2.1 Most used fields in UBS KeyLink for Receipt/Delivery Instructions
- 2.1.1 Main page



No.	UBS KeyLink	Example of content	SWIFT TAG
1	Identification	Internal reference	
2	Type	DVP – Delivery vs. Payment	MTXXX
3	Message Function	NEW (default)	23G NEWM
4	Sender's Reference	is generated automatically (unique reference) if no input	20C SEME
5	Related Reference	20090702 (customer ref.)	20C RELA
6	Safekeeping a/c	02300000XXXXXXS1	97A SAFE
7	Instrument	If ISIN: CH0024899483	35B ISIN
8	Quantity	If UNIT: 350	36B UNIT
9	Trade Date	15.06.2012	98A TRAD
10	Settlement Date	20.06.2012	98A SETT
11	Settlement Amount	CHF 4655.00	19A SETT
12	Type of Settlement	Trade (default)	22F SETR
13	Receiver of Sec.	SCOM (SEGA) CH100164	95R REAG
14	Beneficiary of Sec.	SWIFT: DEUTDEFFXXX	95P BUYR
15	Place of Settlement	SWIFT (PSET): INSECHZZXXX	95P PSET
16	Additional Securities Party Information	Registration Details: registered shares in the name of xx	70D REGI





The settlement amount button (Nr. 11) leads you to the following user interface (Deal Information Assistance).

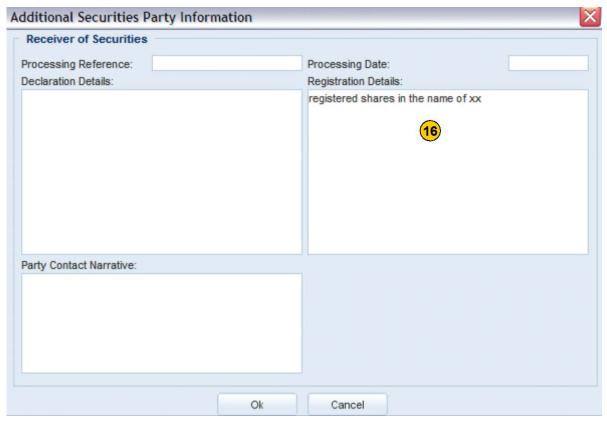


No. UBS KeyLink	Example of content	SWIFT TAG
11 Settlement Amount	CHF 4655.00	19A SETT





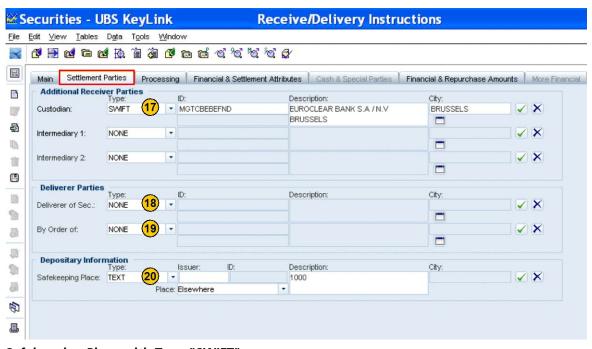
Please push the button (number 16) to enter additional securities party information like registration or declaration details.



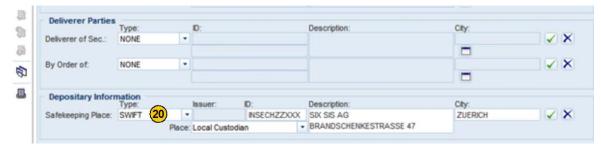
No. UBS KeyLink	Example of content	SWIFT TAG
16 Additional Securities Party Information	s Registration Details: registered shares in the name of xx	70D REGI



2.1.2 Settlement Parties page



Safekeeping Place with Type "SWIFT"

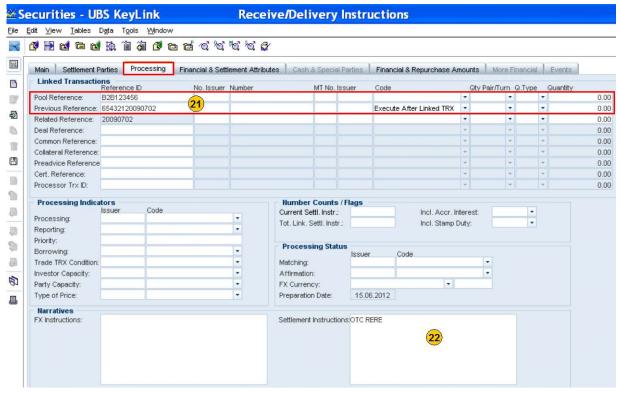


No.	UBS KeyLink	Example of content	Swift TAG
17	Custodian	SWIFT: MGTCBEBEFND	95P PSET
18	Deliverer of Sec.	relevant for RFP and RVP instructions	95A/P/R/Q DEAG
19	By order of	relevant for RFP and RVP instructions	95A/P/R/Q SELL
20	Safekeeping Place	TEXT: Elsewhere + 1000 SWIFT: Local Custodian + BIC	94B SAFE



2.1.3 Processing page

Please note that the page "Processing" is not necessary for most instructions. Please consult the SWIFT Usage Guide and the specific Market Guide to receive further information.

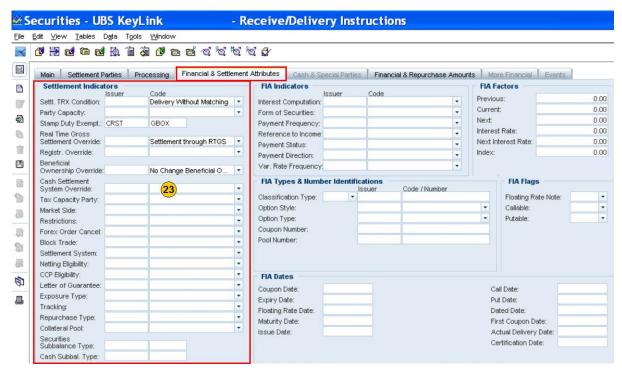


No. UBS KeyLink	Example of content	Swift TAG
21 Pool Reference Previous Reference	B2B123456 65432120090702 Code: Execute After Linked TRX Only relevant for UBS inhouse	20C POOL 20C PREV 22F AFTE
	and SIS inhouse instructions	
22 Settlement Instruction (Narrative)	OTC RERE	70E SPRO



2.1.4 Financial & Settlement Attributes page

Please note that the page "Financial & Settlement Attributes" is not necessary for most instructions. Please consult the SWIFT Usage Guide and the specific Market Guide to receive further information.



No. UBS KeyLink	Example of content	Swift TAG
23 Settlement	Settlement TRX Condition	22F SETR
Indicators	Delivery Without Matching	or
	physical	
	Stamp Duty Exempt	
	CRST GBOX	
	Beneficial Ownership Overri	<u>de</u>
	No Change Beneficial	
	Ownership: NCBO (=NBEN)	
	Change Deneficial Ownersh	in
	Change Beneficial Ownersh CBO (=YBEN)	ıμ.



2.2 Translation table: UBS KeyLink / SWIFT Market Guides

Swift	Swift Tag's (examples)	UBS KeyLink	UBS KeyLink fields (examples)
REAG / Receiving agent	:95P::REAG//BIC	—— Receiver of Securities (13)	BIC (P) SWIFT
	:95R::REAG//EGSP/ID	Receiver of Securities	Country specific (R) France SICV (ESES)
	:95Q::REAG//Text		Text (Q) Text
REAG / Receiving agent	:95P::REAG//BIC	Receiver of Securities (13)	BIC (P) Account/SWIFT ACC/SWF
AND	:97A::SAFE//Number	Receiver of Securities	
SAFE / Safekeeping Account			
BUYR / Buyer	:95P::BUYR//BIC	—— Beneficiary of Securities 14	BIC (P) SWIFT
	:95R::BUYR/CEDE/Number	Beneficiary of Securities	Country specific (R) Clearstream CEDE
	:95Q::BUYR//Text		Text (Q) TEXT
BUYR / Buyer	:95P::BUYR//BIC	Beneficiary of Securities 14	BIC (P) Account/SWIFT ACC/SWF
AND	:97A::SAFE//Number	Beneficiary of Securities	
SAFE / Safekeeping Account			
RECU / Receiving custodian	:95P::RECU//BIC	—— Custodian	BIC (P) SWIFT
	:95Q::RECU//Text	Custodian -	Text (Q) TEXT
RECU / Receiving custodian	:95P::RECU//BIC	Custodian 17	BIC (P) Account/SWIFT ACC/SWF
AND	:97A::SAFE//Number	Custodian	
SAFE / Safekeeping Account	:95Q::RECU//Text		Text (Q) ACCOUNT
	:97A::SAFE//Number		
DEAG / Delivering agent	:95P::DEAG//BIC	—— Deliverer of Securities (13)	BIC (P) SWIFT
	:95R::DEAG//EGSP/ID	Deliverer of Securities	Country specific (R) France SICV (ESES)
	:95Q::DEAG//Text		Text (Q) TEXT
DEAG / Deliverer of Securities	:95P::DEAG//BIC	Doliverer of Securities (13)	BIC (P) Account/SWIFT ACC/SWF
AND	:97A::SAFE//Number	Deliverer of Securities	
SAFE / Safekeeping Account			
SELL / Seller	:95P::SELL//BIC	—— Py Order of	BIC (P) SWIFT
	:95R::SELL/CEDE/Number	By Order of	Country specific (R) Clearstream CEDE
	:95Q::SELL//Text		Text (Q) TEXT
SELL / Seller	:95P::SELL//BIC	Ry Order of 19	BIC (P) Account/SWIFT ACC/SWF
AND	:97A::SAFE//Number	By Order of	



SAFE / Safekeeping Account				
DECU / Delivering custodian	:95P::DECU//BIC	—— Custodian	17	BIC (P) SWIFT
	:95Q::DECU//Text	Custodian		Text (Q) TEXT
DECU / Delivering custodian	:95P::DECU//BIC	Custodian	(17)	BIC (P) Account/SWIFT ACC/SWF
AND	:97A::SAFE//Number	Custodian		
SAFE / Safekeeping Account	:95Q::DECU//Text			Text (Q) ACCOUNT
	:97A::SAFE//Number			
PSET / Place of Settlement	:95P::PSET//BIC	Place of Settlement	(15)	SWIFT
		Place of Settlement		SWIFT (PSET)
				Default if Country specific (R) selected
				in Receiver of Securities or Deliverer of
				Securities
	:95C::PSET//Text			TEXT
PSAFE / Place of Safekeeping	:94F::SAFE//CUST/BIC	Cofoliosisis Place	20	SWIFT
	:94B::SAFE/SHHE/Number Safekeeping Place			TEXT

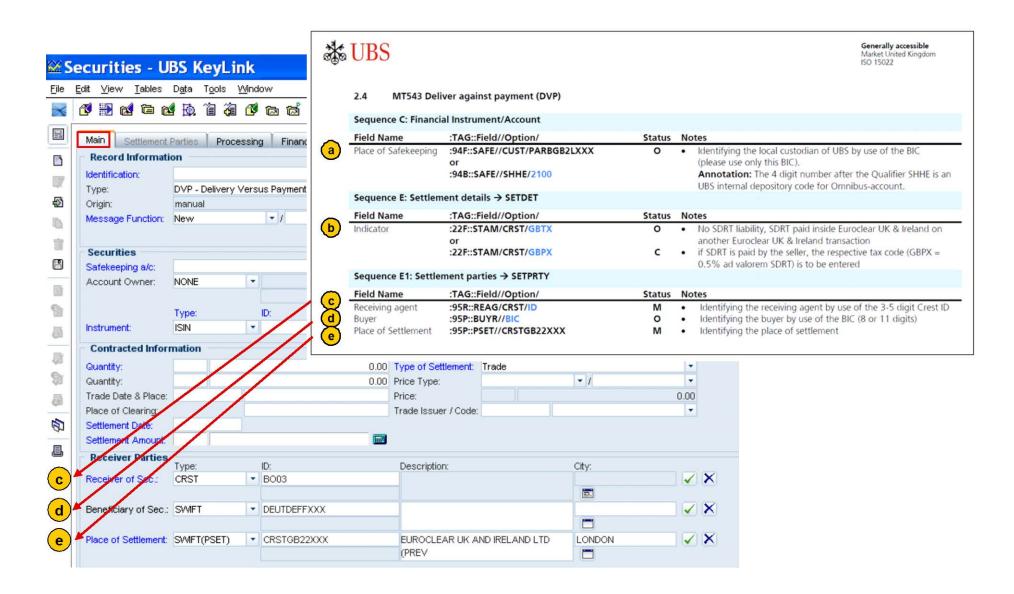


3. Instruction examples (Market Guides and Key Link)

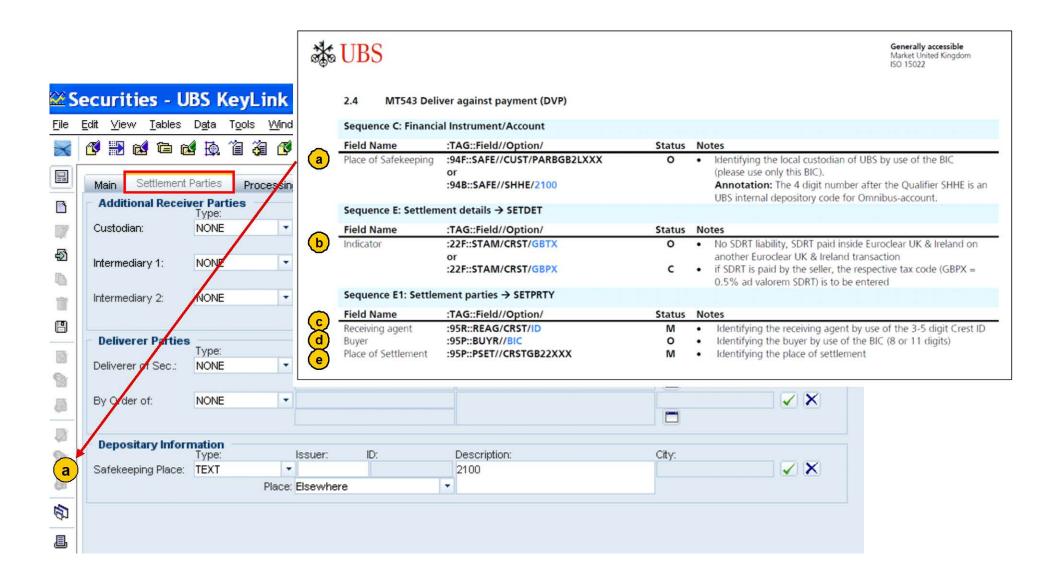
3.1 Domestic CRST / MT543 Deliver Versus Payment (DVP) – Example for market United Kingdom

*	UBS			Generally accessible Market United Kingdom ISO 15022
		ver against payment (DVP)		
_	Field Name	:TAG::Field//Option/	Status	Notes
a	Place of Safekeeping	:94F::SAFE//CUST/PARBGB2LXXX or :94B::SAFE//SHHE/2100	0	 Identifying the local custodian of UBS by use of the BIC (please use only this BIC). Annotation: The 4 digit number after the Qualifier SHHE is an UBS internal depository code for Omnibus-account.
	Sequence E: Settlem	ent details → SETDET		* 11000 * 11000 * 11000
$\overline{}$	Field Name	:TAG::Field//Option/	Status	Notes
b	Indicator	:22F::STAM/CRST/GBTX or :22F::STAM/CRST/GBPX	o c	 No SDRT liability, SDRT paid inside Euroclear UK & Ireland on another Euroclear UK & Ireland transaction if SDRT is paid by the seller, the respective tax code (GBPX = 0.5% ad valorem SDRT) is to be entered
	Sequence E1: Settler	nent parties → SETPRTY		
	Field Name	:TAG::Field//Option/	Status	Notes
c d e	Receiving agent Buyer Place of Settlement	:95R::REAG/CRST/ID :95P::BUYR//BIC :95P::PSET//CRSTGB22XXX	М О М	 Identifying the receiving agent by use of the 3-5 digit Crest ID Identifying the buyer by use of the BIC (8 or 11 digits) Identifying the place of settlement

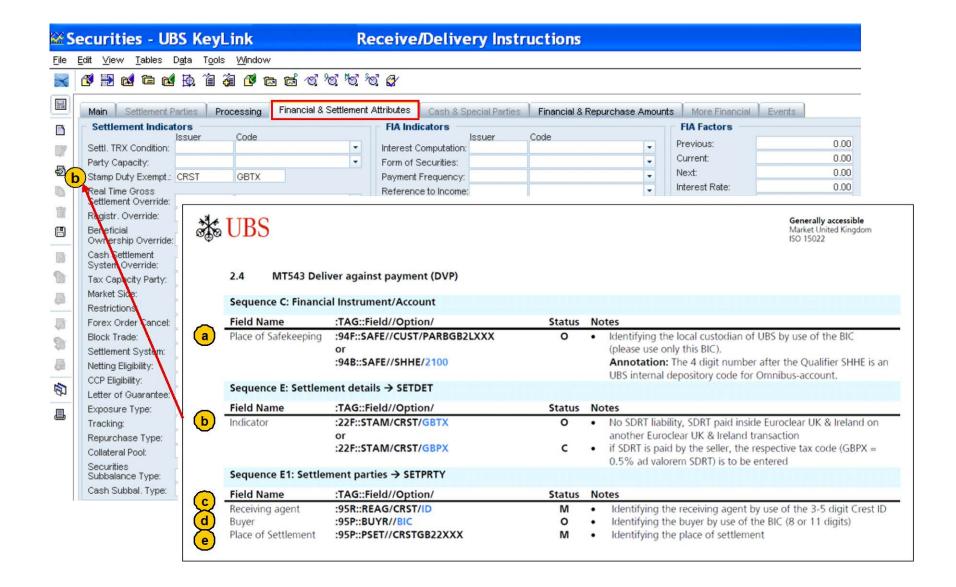










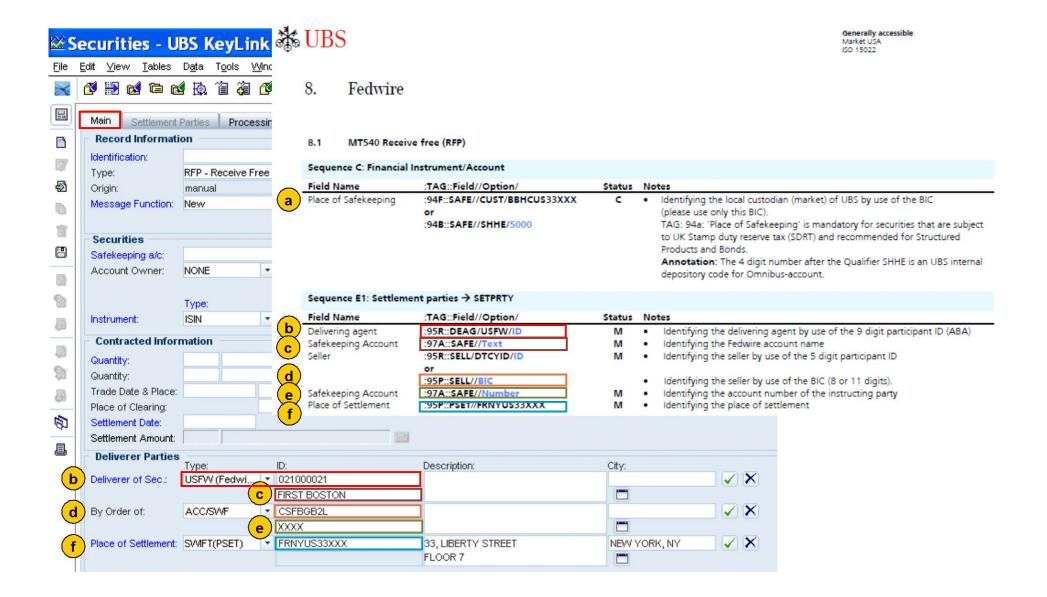




3.2 Fedwire / MT540 Receive Free of Payment (RFP) - Example for market USA

*	UBS			Generally accessible Market USA ISO 15022
	8. Fedwire			
	8.1 MT540 Receiv	e free (RFP)		
	Sequence C: Financial	Instrument/Account		
	Field Name	:TAG::Field//Option/	Status	Notes
a	Place of Safekeeping	:94F::SAFE//CUST/BBHCUS33XXX or :94B::SAFE//SHHE/5000	c	Identifying the local custodian (market) of UBS by use of the BIC (please use only this BIC). TAG: 94a: 'Place of Safekeeping' is mandatory for securities that are subject to UK Stamp duty reserve tax (SDRT) and recommended for Structured Products and Bonds. Annotation: The 4 digit number after the Qualifier SHHE is an UBS internal depository code for Omnibus-account.
	Sequence E1: Settleme	nt parties → SETPRTY		
	Field Name	:TAG::Field//Option/	Status	Notes
b c d	Delivering agent Safekeeping Account Seller	:95R::DEAG/USFW/ID :97A::SAFE//Text :95R::SELL/DTCYID/ID or	M M M	 Identifying the delivering agent by use of the 9 digit participant ID (ABA) Identifying the Fedwire account name Identifying the seller by use of the 5 digit participant ID
e	Safekeeping Account Place of Settlement	:95P::SELL//BIC :97A::SAFE//Number :95P::PSET//FRNYUS33XXX	M	 Identifying the seller by use of the BIC (8 or 11 digits). Identifying the account number of the instructing party Identifying the place of settlement



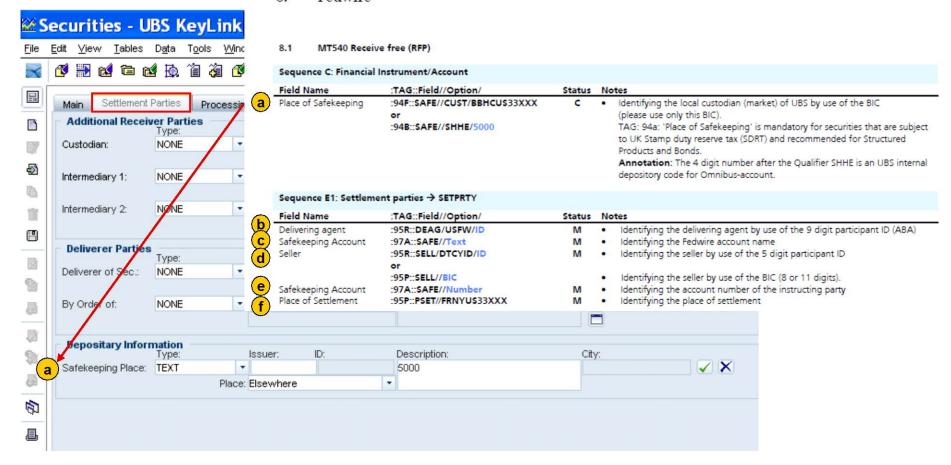






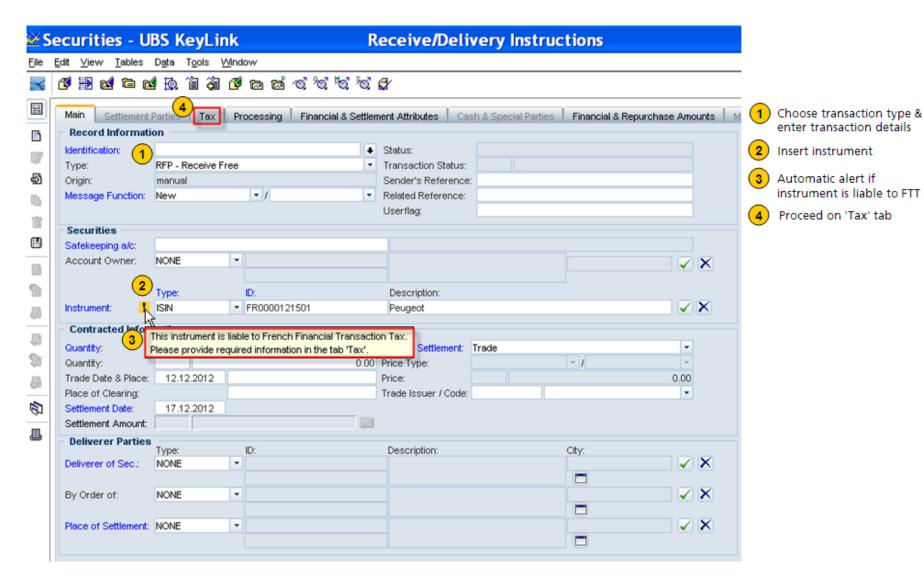
Generally accessible Market USA ISO 15022

8. Fedwire



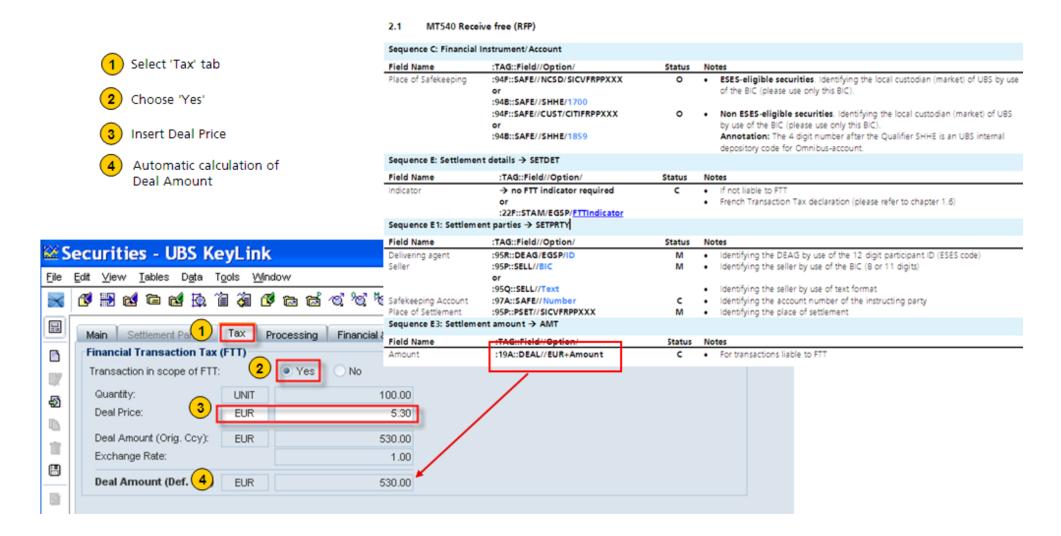


3.3 Financial Transaction Tax / MT540 Receive Free of Payment (RFP) – Example for market France





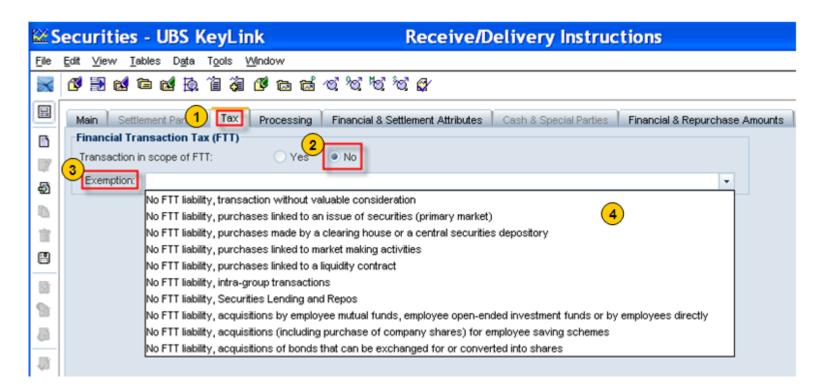
3.3.1 Transaction in scope of FTT





3.3.2 Transaction not in scope of FTT

- 1 Select 'Tax' tab
- 2 Choose 'No'
- 3 Open exemption drop down
- 4 Choose appropriate reason





4. Disclaimer

The information contained in this document has been prepared based on publicly available information or information obtained from sources believed to be reliable. It is not a complete statement of summary of the financial market in question. All information contained in this document is subject to change without notice. UBS offers **no warranty and accepts no liability** that the information provided is correct, complete and up to date. The information herein is not intended and shall not be interpreted as legal advice. Nothing in this document should be construed as a solicitation or offer, or recommendation, to acquire or dispose of any investment or to engage in any other transaction.

© UBS 2015. All rights reserved.